

Summer Semester 2006 Calendar

| | INTERSESSION MAY 22 – JUNE 9 (3-WEEK TERM) | SUMMER I JUNE 12 – JULY 15 (5-WEEK TERM) | SUMMER II JUNE 12 – AUG. 5 (8-WEEK TERM) | SUMMER III JULY 17 – AUG. 19 (5-WEEK TERM) |
|---|--|--|--|--|
| FIRST DAY OF CLASSES | MAY 22 | JUNE 12 | JUNE 12 | JULY 17 |
| PREREGISTRATION – USE WEB FOR STUDENTS OR THE VOICE RESPONSE INFORMATION SYSTEM. | FEB. 20 – MAY 17 | FEB. 20 – MAY 17 | FEB. 20 – MAY 17 | FEB. 20 – MAY 17 |
| FINAL PAYMENT DATE FOR PREREGISTERED STUDENTS | FOR TUITION PAYMENT DEADLINES AND A BILLING SCHEDULE ACCESS THE BURSAR'S OFFICE WEB SITE AT WWW.KENT.EDU/BURSAR. | | | |
| REGISTRATION/SCHEDULE ADJUSTMENT – USE WEB FOR STUDENTS OR THE VOICE RESPONSE INFORMATION SYSTEM. | MAY 18 – 22 | MAY 18 – JUNE 13 | MAY 18 – JUNE 14 | MAY 18 – JULY 18 |
| | FOR TUITION PAYMENT DEADLINES AND A BILLING SCHEDULE ACCESS THE BURSAR'S OFFICE WEB SITE AT WWW.KENT.EDU/BURSAR. | | | |
| LATE REGISTRATION – \$100 NONWAIVABLE LATE REGISTRATION FEE IS ASSESSED – USE WEB FOR STUDENTS OR THE VOICE RESPONSE INFORMATION SYSTEM. COURSES MAY NOT BE ADDED NOR MAY CREDIT/AUDIT/PASS-FAIL OR CREDIT HOUR OPTIONS BE CHANGED AFTER THE LAST DAY OF LATE REGISTRATION FOR EACH SUMMER SESSION. ALL TUITION AND FEES MUST BE PAID ON OR BEFORE THE LAST DAY OF LATE REGISTRATION FOR EACH SUMMER SESSION. | MAY 23 | JUNE 14 – 15 | JUNE 15 – 18 | JULY 19 – 20 |
| | FOR TUITION PAYMENT DEADLINES AND A BILLING SCHEDULE ACCESS THE BURSAR'S OFFICE WEB SITE AT WWW.KENT.EDU/BURSAR. | | | |
| SCHEDULE ADJUSTMENT – NO LATE REGISTRATION FEE ASSESSED – USE WEB FOR STUDENTS OR THE VOICE RESPONSE INFORMATION SYSTEM. COURSES MAY NOT BE ADDED NOR MAY CREDIT/AUDIT/PASS-FAIL OR CREDIT HOUR OPTIONS BE CHANGED AFTER THE LAST DAY OF SCHEDULE ADJUSTMENT FOR EACH SUMMER SESSION. ALL TUITION AND FEES MUST BE PAID ON OR BEFORE THE LAST DAY OF SCHEDULE ADJUSTMENT FOR EACH SUMMER SESSION. | MAY 23 | JUNE 14 – 15 | JUNE 15 – 18 | JULY 19 – 20 |
| | FOR TUITION PAYMENT DEADLINES AND A BILLING SCHEDULE ACCESS THE BURSAR'S OFFICE WEB SITE AT WWW.KENT.EDU/BURSAR. | | | |
| COURSE WITHDRAWAL – USE WEB FOR STUDENTS OR THE VOICE RESPONSE INFORMATION SYSTEM. | MAY 24 – JUNE 2 | JUNE 16 – JULY 3 | JUNE 19 – JULY 16 | JULY 21 – AUG. 7 |
| MEMORIAL DAY OBSERVED – NO CLASSES, OFFICES CLOSED. | MAY 29 | | | |
| GRADUATION APPLICATION DEADLINE FOR AUGUST 2006 MASTER'S AND DOCTORAL GRADUATES. | | JUNE 16 | | |
| INDEPENDENCE DAY OBSERVED – NO CLASSES, OFFICES CLOSED. | | JULY 4 | JULY 4 | |
| CLASSES END | JUNE 9 | JULY 15 | AUG. 5 | AUG. 19 |
| COMMENCEMENT | | | | AUG. 19 |

Use **Web For Students** (accessible from FlashLine at <http://flashline.kent.edu> or at www.wfs.kent.edu) or the **Voice Response Information System** (330-672-2378) to register for classes, make a schedule adjustment, or pay your tuition and fees. Visit the University Registrar's Web site at www.registrars.kent.edu/home for up-to-date Schedule of Classes information.



The Web For Students System is accessible within FlashLine at:

<http://flashline.kent.edu>

(after logging in, click the WFS tab) or directly at:

www.wfs.kent.edu

New Enhancements

Kent State University uses an automated degree audit system, Kent Academic Progress System (KAPS), to assist students in monitoring progress toward completion of their degree requirements. You may now review your KAPS report online using Web For Students.

Tell Us What You Think

Your feedback is important to us. Please provide your comments via the "feedback" link located throughout the site.

Your E-mail Address

Your Kent State University e-mail address is an important vehicle for sending and receiving communications from student and academic service offices, faculty and your adviser. Please check your e-mail often at <http://flashline.kent.edu>.

If you do not know your Kent State e-mail address, that information is accessible from the Kent State University home page at <http://www.kent.edu>. Click on the "Phone Directory" link.

If you have difficulty using your e-mail account, forwarding your e-mail, accessing FlashLine or Web For Students, please review the help information at www.kent.edu/flashline or contact Help Desk Services at helpdesk.kent.edu or at 330-672-HELP.

Web For Students

Kent State University's **Web For Students** is an online interactive site that is designed to allow students the ability to access, monitor and, in some cases, change personal information.

In addition, this site allows students to view their student record including grades, registration and financial aid. **Web For Students** also provides the ability to apply online for admission and financial aid and pay tuition and application fees.

Web For Students pulls real-time information from the university's mainframe, which supports all eight Kent State University campuses. **Web For Students** is accessible from 8 a.m. – midnight, Eastern Time, Monday through Sunday. The ability to apply for admission online is accessible 24 hours a day.

Please check back often and see the added enhancements to **Web For Students**. If you have any issues or questions that need answered, feel free to call Kent State University Information Services at

330-672-HELP

WEB FOR STUDENTS

General Financial Aid ◀

Apply for financial aid using FAFSA on the Web. Search comprehensive scholarship listing and utilize interactive and downloadable forms and applications. In addition, review the latest news and updates, answers to frequently asked questions and additional applications and information.

Admissions ◀

Make a reservation for a daily campus tour, request information, register for an Academic Discovery Day or submit an admissions application.

Personal Identification Number (PIN) and FlashLine Password

If you are attempting to login to Web For Students directly via www.wfs.kent.edu (or are using the Voice Response System) and this is your first successful login, you may change your initial randomly generated six-digit PIN to another six-digit number, as long as it is not your date of birth. Your PIN number is a security feature that assures your student record remains private, so please retain this information for future transactions involving these two systems.

If you are attempting to access the Web For Students system using the Kent State FlashLine portal and this is your first successful login to FlashLine, you will be immediately prompted to change your password before proceeding to Web For Students (WFS tab). If you require assistance with the initial password format, please reference www.kent.edu/flashline. As with the other two systems, the FlashLine password

Course Sections

Browse for all available courses, meeting times, locations, credits and starting and ending dates at Kent State University campuses.

Course Catalog

View course descriptions by subject area, including pre-requisites and course IDs.

KSU Bookstore

Order your textbooks or other course materials online via the Textbook Ordering System.

Student Financial Aid

Access your award information, view the status of your academic progress and track any requested documentation.

Personal Information

Update marital status and view and update other personal information, such as permanent, local and billing addresses, next-of-kin and e-mail information.

Login to Student Services

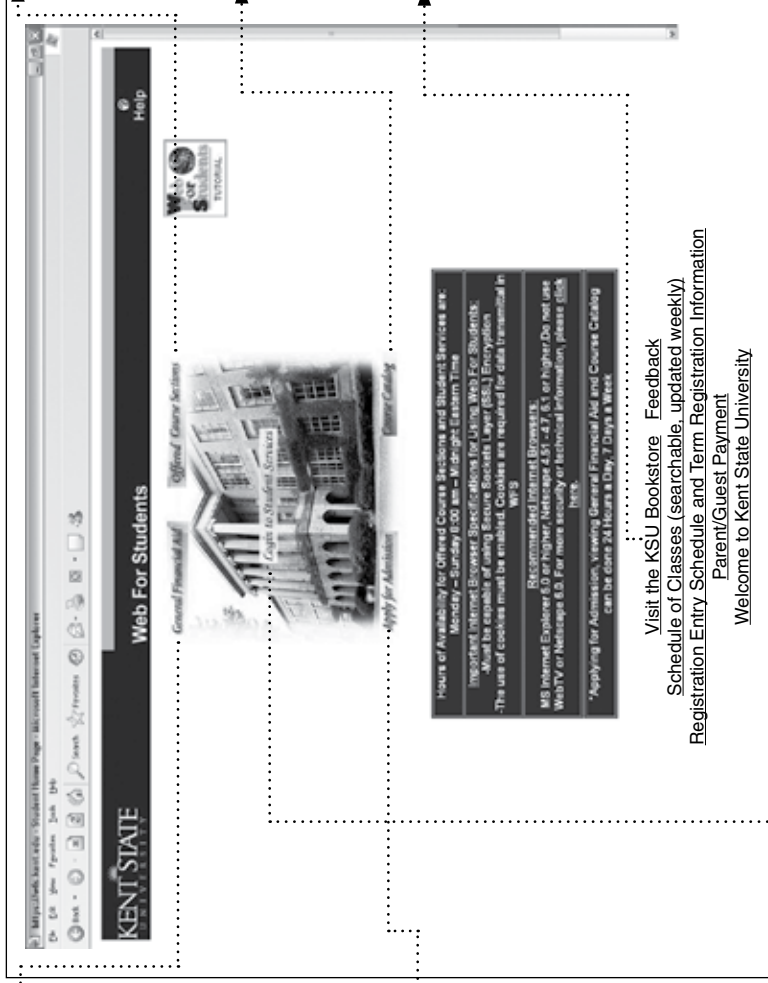
is a security feature to assure your student record remains private and as such it should be retained for future transactions involving FlashLine.

Registration

Register, drop and add classes and view class schedule.

Student Records

View grades by term, access unofficial grade transcripts and KAPS reports, access credits, view any holds on your account and link to the bursar's office to make payments on your account.



Telephone Directory

All telephone numbers are area code 330. The official telephone number for Kent State University is 330-672-2121.

Admissions, Office of, (Undergraduate) and Catalogs
161 Michael Schwartz Center

Phone 330-672-2444
Fax 330-672-2499
E-mail admissions@kent.edu
Web <http://www.admissions.kent.edu>

Center for Student Involvement
226 Kent Student Center

Phone 330-672-2480
Fax 330-672-2052
Web <http://www.kent.edu/campuslife/>

Continuing Studies, College of
204 Michael Schwartz Center

Phone 330-672-3237
Fax 330-672-2079
E-mail ccsreg@kent.edu
Web <http://www.kentstatecontinuinged.com>

Departmental Information — Contact Individual Departments
(See telephone number in heading of each department class schedule.)

Fees — Bursar's Office

131 Michael Schwartz Center

Phone 330-672-2626
Fax 330-672-2606
E-mail bursar@kent.edu
Web <http://www.kent.edu/bursar/>

Financial Aid — Student Financial Aid Office

103 Michael Schwartz Center

Phone 330-672-2972
Fax 330-672-4014
E-mail finaid@kent.edu
Web <http://www.sfa.kent.edu>

Graduate Programs, General Services and Catalogs

111 Auditorium Building

Phone 330-672-2661

Graduate Programs, Business

A310 Business Administration

Phone 330-672-2282
Fax 330-672-7303

Graduate Programs, Education, Health, and Human Services

308 White Hall

Phone 330-672-2576
Fax 330-672-9162
Web <http://www.ehhs.kent.edu/ogs>

Housing — Residence Services

Korb Hall

Phone 330-672-7000
Fax 330-672-2579
Web <http://www.res.kent.edu>

Information 330-672-3000

International Student and Scholar Services

128 Bowman Hall

Phone 330-672-7980
Fax 330-672-4025
E-mail iss@kent.edu
Web <http://dept.kent.edu/cicp/iss>

Parking Services

123 Michael Schwartz Center

Phone 330-672-4432
Fax 330-672-4034
E-mail parking@kent.edu
Web <http://www.kent.edu/parking>

Records and Registration Information — Registrar's Office

108 Michael Schwartz Center

Phone 330-672-3131
Fax 330-672-4836
Web <http://www.registrars.kent.edu>

Regional Campuses Academic Affairs Office

Lincoln Building

Phone 330-672-2286
Fax 330-672-2000
E-mail sbarton@kent.edu
Web <http://www.kent.edu/RegionalCampuses/index.cfm>

Student Disability Services

DeWeese Health Center

Phone 330-672-3391
Fax 330-672-3763
Web <http://www.kent.edu/sds>

Student Employment — Career Services Center

261 Michael Schwartz Center

Phone 330-672-2360
Fax 330-672-2057
Web <http://career.kent.edu>

Summer Sessions — Provost's Office

Executive Offices, 2nd Flr Library

Dr. Evelyn Goldsmith, Assistant Provost

Phone 330-672-1060
Fax 330-672-2644
E-mail egoldsmi@kent.edu
Web <http://kent.edu/academics/summer>

Academic Advising

College of Arts and Sciences

330-672-2062

Students in the College of Arts and Sciences should visit the college office in 105 Bowman Hall for general advising. Students who have declared a major should also consult with their assigned adviser in their departments. Advising in the college office is by appointment only. Students coming from a distance should call in advance to make sure the office will be open and advisors will be available.

College of Business Administration

330-672-2872

The Undergraduate Programs Office in Room 107 BSA has advisers available, on an appointment basis, to discuss scheduling. Evening and Saturday advising appointments are available. Students who plan to graduate in August may make an appointment to see the graduation advisers. Please consult the College of Business Administration "Policy on Restricted Registration" at the end of the General Information section of this booklet for specific registration criteria.

College and Graduate School of Education, Health, and Human Services

330-672-2862

The Office of Student Services is open Monday through Friday, 7:30 a.m.-5 p.m. Program counselors are available by appointment in 306 White Hall. Walk-in advising times are also available and are updated regularly on the office Web site at www.ehhs.kent.edu/oss. Staff can also be contacted via e-mail at oss@kent.edu.

College of Nursing

330-672-7930

330-672-9972 - Office of Student Services

330-672-8761 - Office of Graduate Affairs and Research

Undergraduate students new to Kent State are expected to meet with an adviser by appointment. Academic advising is also available for continuing students by appointment. Graduate students should contact their faculty adviser to schedule an advising appointment.

Honors College

330-672-2312

Students in the Honors College can receive help with their advising concerns by contacting the Honors College office. Entering freshmen should direct their questions to the Honors admissions coordinator.

Office of Academic Services – Colleges of Architecture and Environmental Design, Communication and Information and Fine and Professional Arts

330-672-2780

Students in the three colleges served within the Office of Academic Services may meet with an advisor by appointment Monday through Friday, 8 a.m. to 5 p.m. Walk-in, on-call and group advising are also offered and scheduled on a semester-by-semester basis; these advising hours may be found on our Web site or by calling the office.

College of Technology

330-672-2892

sotinfo@kent.edu

Students in the College of Technology can receive general advising during walk-in hours on Tuesdays, 9 a.m. - noon and Wednesdays, 1 p.m. - 4 p.m., in 119 Van Deusen Hall, or by appointment Monday through Friday. Visit www.kent.edu/tech for more information.

Undergraduate Studies, Student Advising Center

330-672-3676

Students admitted as Exploratory majors must see an adviser in the Student Advising Center for course selection and for assistance in exploring their major and career direction. Students who are declared but undecided about a major are also invited to call the Student Advising Center for an advising appointment. Web site: <http://explore.kent.edu>.

Financial Aid

STUDENT FINANCIAL AID OFFICE

103 Michael Schwartz Center, 330-672-2972

www.sfa.kent.edu

Important Facts About Summer Financial Aid

1. **YOU MUST BE REGISTERED FOR SUMMER CLASSES** before your Summer Aid Request Form is processed by the Student Financial Aid Office.
2. Complete the 2006-2007 Free Application for Federal Student Aid (FAFSA) on line at www.fafsa.ed.gov **no later than February 1, 2006**. FAFSA results must be received in the Student Financial Aid Office in order to process your summer aid request.
3. For priority processing, complete the Kent State University Summer Aid Request Form on line at www.sfa.kent.edu/summer **no later than March 15, 2006**. Mailing for summer award notifications begin in late April. You can view your awards on Web for Students.
4. If you have been selected for verification or cited for academic progress, your summer request form will not be processed until your verification is completed or an academic appeal has been approved.
5. If you intend to borrow a Federal Direct Loan for summer, be certain to calculate how much you want to borrow before you submit your Summer Aid Request Form. You cannot update your on-line request once it is submitted to the Student Financial Aid Office. If corrections are needed, please contact the Student Financial Aid Office.
6. Notify the Student Financial Aid Office if your summer plans change or you take fewer or more credit hours than you indicated on your Summer Aid Request Form.

Reminder: Using grants, loans, scholarships, or work study during the summer may affect how much financial aid you have available for Fall and/or Spring semesters.

Contact a financial aid representative at 330-672-2972 or finaid@kent.edu for more information on applying for summer aid.

Registration Information

WEB FOR STUDENTS AND THE VOICE RESPONSE INFORMATION SYSTEM ARE AVAILABLE FOR REGISTRATION AND FEE PAYMENT FOR ALL EIGHT CAMPUSES OF KENT STATE UNIVERSITY. (See Who May Not Register Using Web for Students or the Voice Response Information System, below.) Following is information on how to register for classes, how to handle exceptions and whom to contact for information. Please read this information carefully. **Students must register and make payment of fees by published deadlines prior to attending classes. Students who are not officially registered for a course by published University deadlines should not be attending classes and will not receive credit or a grade for the course.**

Register for classes or adjust your schedule for Intersession or Summer I, II and III, 2006 using Web for Students or call the Voice Response Information System at 330-672-2378 during the following registration periods.

| | |
|--|--------|
| Feb. 20 – May 17, 2006 (All Sessions)..... | Page 8 |
| May 18 – May 23, 2006 (Intersession) | Page 8 |
| May 18 – June 15, 2006 (Summer I)..... | Page 8 |
| May 18 – June 18, 2006 (Summer II)..... | Page 8 |
| May 18 – July 20, 2006 (Summer III)..... | Page 8 |

Note: If class beginning and/or ending dates are other than the regular session dates for Intersession or Summer I, II, or III, 2006, registration deadlines may be different than noted above.

For these flexibly scheduled classes, you may determine the deadlines by calling the Office of the University Registrar at 330-672-3131 or by accessing Processing Dates for Classes from the Classes link on the Registrar's home page at www.registrars.kent.edu/home.

Students meeting the following conditions may register after following the instructions below.

- **Students not enrolled at Kent State since Summer Semester 2005:** Contact the registration office at the campus where you plan to enroll at least one week prior to the registration period to have your file checked before reenrolling for Summer Semester 2006.
- **Any students admitted for Spring Semester 2006 with an admission for one term only, such as transients, temporary admits or administrative admits:** Students in this category should contact their admitting office for readmission information.
- **Students who have been placed on registration hold:** You will not be permitted to register for classes until the conditions of the hold are met.

Those who may NOT register using Web For Students or the Voice Response Information System:

- **Kent Campus incoming freshmen under 21 years of age, admitted for Summer Semester 2006 (excluding new transfers):** Shortly after you are admitted, you will receive information regarding the PASS program from the Office of Admissions. You will register with the assistance of the PASS program. Contact 330-672-2014 for information.

For Up-To-Date "Schedule Of Classes" Information

Visit the University Registrar's Web Site at www.registrars.kent.edu/home or the Web For Students Web Site which is accessible from FlashLine at <http://flashline.kent.edu> or from www.wfs.kent.edu.

FEE PAYMENT INFORMATION

- All registration transactions may be canceled if fees are not paid by tuition payment due dates. Access the Bursar's Office Web page at www.kent.edu/bursar/ for information on the billing schedule, tuition rates and payment due dates.
- You may also check your fees using Web For Students, which is accessible from FlashLine at <http://flashline.kent.edu> or from www.wfs.kent.edu.

College of Business Administration

Policy on Restricted Registration

NOTICE - The requirements for registering for all advance program (30000-40000 level) business courses will be enforced, and any students enrolling in a course without the appropriate qualification risk deregistration. Students who do not meet any of the conditions below, who wish to register for junior/senior-level business coursework, may request permission from the director for undergraduate programs, College of Business Administration.

Students must be properly and correctly enrolled in classes prior to attendance and not later than the last day of the Late Registration and Schedule Adjustment period. Students who continue to attend and participate in classes without being officially registered by the stated deadline WILL NOT be permitted to register and/or receive a grade at the conclusion of the semester.

Accounting 33001, 33004, 33010, 33012 and all 40000-level accounting courses are restricted to officially declared accounting majors/minors and subject to specific grade point average requirements as described in the Kent State University Catalog. All other advance program (30000-40000 level) courses in the College of Business Administration (M&IS, FIN, MKTG) are available to students who have/will have successfully completed specific course prerequisite(s) and meet the following criteria:

1. Officially declared advance program business major with minimum 2.5 GPA, OR
2. Prebusiness with minimum 2.5 GPA and 60 or more semester hours completed (or in progress), OR
3. Officially declared nonbusiness major with minimum 2.00 GPA and minimum 60 semester hours completed.

Students who do not meet the above criteria should consult with an adviser in the Undergraduate Programs Office of the College of Business Administration to determine their eligibility.

Note 1: Nonbusiness majors requiring/electing business courses are restricted to not more than 25 percent of their total degree coursework in business; violators risk deregistration.

Note 2: Accounting 33061 and 33063 are available to nonaccounting majors only.

Registration/Schedule Adjustment Timetable

February 20 - August 7, 2006

THERE IS NO ENTRY SCHEDULE FOR SUMMER REGISTRATION. Students must clear all registration holds, register for classes and make payment of fees by published deadlines before attending classes. Students who are not officially registered for a course by published University dead-

lines should not be attending classes and will not receive credit or a grade for the course. Contact the registration office at the campus where you are enrolled if you have trouble registering.

| ACTIVITY | DATES | HOURS OF OPERATION: Voice Response/Web for Students | TUITION DUE DATE |
|---|--|--|---|
| PREREGISTRATION/SCHEDULE ADJUSTMENT BY VOICE RESPONSE 330-672-2378 OR WEB FOR STUDENTS – http://flashline.kent.edu or www.wfs.kent.edu | | | |
| INTERSESSION, SUMMER I, II AND III | Feb. 20 – May 17, 2006 | 8 a.m. – midnight | For billing schedule and tuition payment deadlines, access the Bursar's Web site at www.kent.edu/bursar . |
| REGISTRATION/SCHEDULE ADJUSTMENT BY VOICE RESPONSE 330-672-2378 OR WEB FOR STUDENTS – http://flashline.kent.edu or www.wfs.kent.edu | | | |
| INTERSESSION | May 18 – 22, 2006 | 8 a.m. – midnight | For billing schedule and tuition payment deadlines, access the Bursar's Web site at www.kent.edu/bursar . |
| SUMMER I | May 18 – June 13, 2006 | 8 a.m. – midnight | |
| SUMMER II | May 18 – June 14, 2006 | 8 a.m. – midnight | |
| SUMMER III | May 18 – July 18, 2006 | 8 a.m. – midnight | |
| LATE REGISTRATION/SCHEDULE ADJUSTMENT BY VOICE RESPONSE 330-672-2378 OR WEB FOR STUDENTS – http://flashline.kent.edu or www.wfs.kent.edu | | | |
| <p>→ FOR LATE REGISTRATIONS: A \$100 nonwaivable late registration fee is assessed. Access the Bursar's Web site at www.kent.edu/bursar for additional late charges that may be assessed.</p> <p>→ FOR SCHEDULE ADJUSTMENTS: No late registration fee is assessed.</p> | <ul style="list-style-type: none"> • All tuition and fees must be paid on or before the deadline to register for each session. Students who register or add classes may incur charges in addition to the fees assessed for classes. No invoice will be mailed. For billing schedule and tuition payment deadlines, access the Bursar's Web site at www.kent.edu/bursar. • See the General Information section or visit the Registrar's Web site at www.registrars.kent.edu/home for information on late registration, schedule adjustment, audit and pass/fail changes. • Credit/pass-fail/audit grade option changes may be done using Web for Students until May 23 for Intercession, June 15 for Summer I, June 18 for Summer II and July 20 for Summer III or in person until May 23 for Intercession, June 15 for Summer I, June 16 for Summer II and July 20 for Summer III, at the registration office of the campus where you are enrolled. Contact the registration office at the campus where you are enrolled for office hours. No approval is required for credit/pass-fail/audit changes. | | |
| INTERSESSION | May 23, 2006 | 8 a.m. – midnight | For billing schedule and tuition payment deadlines, access the Bursar's Web site at www.kent.edu/bursar . No invoice will be mailed. |
| SUMMER I | June 14 – 15, 2006 | 8 a.m. – midnight | |
| SUMMER II | June 15 – 18, 2006 | 8 a.m. – midnight | |
| SUMMER III | July 19 – 20, 2006 | 8 a.m. – midnight. | |
| COURSE WITHDRAWAL BY VOICE RESPONSE 330-672-2378 OR WEB FOR STUDENTS – http://flashline.kent.edu or www.wfs.kent.edu | | | |
| <p>→ Use Web for Students or Voice Response Information System to withdraw from courses,</p> <p>→ You will receive a grade of W during the course withdrawal period. No approval is required to withdraw from a course.</p> <p>→ Course withdrawal may impact financial aid eligibility and/or degree progress.</p> | <ul style="list-style-type: none"> • If class beginning or ending date is other than the regular session dates for a summer 2006 session, the course withdrawal deadline may be different than noted below. Call 330-672-3131 or visit www.registrars.kent.edu/home and access Processing Dates for Classes from the Classes link to determine the course withdrawal deadline. • A "hold" on your record will prevent you from using the Voice Response Information System or Web for Students for course withdrawal until all holds are cleared. • Students wishing to withdraw from all their classes for a summer session will not be permitted to use the Voice Response Information System or Web for Students. You must initiate an Exit Application with your college or Regional Campus office. • Any applicable refund will be based solely on the date the course withdrawal transaction is completed on the Voice Response Information System or Web for Students. | | |
| INTERSESSION | May 24 – June 2, 2006 | 8 a.m. – midnight | |
| SUMMER I | June 16 – July 3, 2006 | 8 a.m. – midnight | |
| SUMMER II | June 19 – July 16, 2006 | 8 a.m. – midnight | |
| SUMMER III | July 21 – Aug. 7, 2006 | 8 a.m. – midnight | |

How to Register Using the Voice Response Information System or Web For Students

ACCESS WEB FOR STUDENTS FROM FLASHLINE AT [HTTP://FLASHLINE.KENT.EDU](http://FLASHLINE.KENT.EDU) OR AT WWW.WFS.KENT.EDU OR YOU MUST USE A TOUCH-TONE TELEPHONE (330-672-2378).

Please be advised that the section memo notes for each course will display whether the course is offered during Intersession, Summer I, II, or III. For flexibly scheduled courses, the meeting dates will display.

Remember to use 5-Digit call numbers when registering for course sections. The 5-Digit call number is not the 5-Digit course number.

Be sure to read the following carefully before attempting to register for classes.

- Arrange to see your academic adviser.
- **BE SURE TO USE THE 5-DIGIT CALL NUMBER.** Check the subject and section memo notes carefully when planning your schedule. Also check for prerequisites, corequisites or restrictions before you register. Obtain any permission needed prior to registration. Have alternate sections and their 5-digit call numbers ready that will fit in your class schedule if the primary sections are full.
- Review the Step-by-Step Voice Response Registration Process very carefully. You may register, drop and add, list your schedule, get payment information or pay your fees. You may also register, drop and add, list your schedule, get payment information or pay your fees by accessing Web for Students from <http://flashline.kent.edu> or at www.wfs.kent.edu.
- **Listed below are phone numbers to the registration offices at all eight campuses of Kent State University.**

| | |
|-------------------------------|--------------|
| Ashtabula Campus: | 440-964-3322 |
| East Liverpool Campus: | 330-382-7400 |
| Geauga Campus: | 440-834-4187 |
| Kent Campus, Registrar: | 330-672-3131 |
| Salem Campus: | 330-332-0361 |
| Stark Campus:..... | 330-499-9600 |
| Trumbull Campus:..... | 330-675-8860 |
| Tuscarawas Campus: | 330-339-3391 |
- **To take coursework on a pass-fail or an audit basis,** register for the course using the Voice Response Information System or Web for Students. Then, request the pass-fail or audit grading option using Web for Students or IN-PERSON at the registration office of the campus where you are enrolled. The last day to request the pass-fail or audit grading option when using **Web for Students is May 23, 2006, for Intersession; June 15, 2006, for Summer I; June 18, 2006, for Summer II; July 20, 2006, for Summer III.** The last day to request the pass-fail or audit grading option **in-person is May 23, 2006, for Intersession; June 15, 2006, for Summer I; June 16, 2006, for Summer II; July 20, 2006, for Summer III.**
- **NOTE:** If class beginning and/or ending dates are other than the regular session dates for Intersession or Summer I, II, or III 2006, deadlines may be different than noted above. For these flexibly scheduled classes, you may determine the deadlines by calling the Office of



VRR



WFS



the University Registrar at 330-672-3131 or by accessing Processing Dates for Classes from the Classes link on the Registrar's home page at www.registrars.kent.edu/home.

- If you have been placed on registration hold, you will not be permitted to register for classes until the conditions of the hold are met. Refer to the office that has placed the hold on your record for information.
- **Course Sections Requiring Permission to Register** – If you wish to register for sections of courses that are restricted or require department permission, you should contact the department or Regional Campus registration office offering the course for permission to enroll prior to attempting to register. If permission is received, you must register for those sections prior to published deadlines. **Remember, obtaining permission or authorization does NOT enroll you for the course and does not permit registration after published deadlines. You must register after receiving either permission or authorization.**
- When using the Voice Response Information System, at the conclusion of your call **ALWAYS:**
 1. Complete Step 7 (press 3) to list your current schedule.
 2. Complete Step 8 (press 9, then press 2) for fee deadline and payment information.
- When using Web for Students, be sure to check the Detailed Student Schedule link and check the Account Summary/Web Payment link for your balance due. Direct all fee payment questions to the Bursar's Office at 330-672-2626. Access the Bursar's Office Web site at www.kent.edu/bursar for information on fee payment and cancellation deadlines.
- Students must register and make payment of fees by published deadlines before they can attend classes. **Students who are not officially registered for a course by published University deadlines should not be attending classes and will not receive credit or a grade for the course.**

Error Messages

VRR = Voice Response Registration

WFS = Web for Students

- **You Are Not Eligible to Register (VRR)**
- **Student Not Admitted for Term (WFS)**

Contact the registration office at the campus where you are enrolled during normal business hours for assistance.
- **Not Currently Your Time to Register (VRR and WFS)**

Visit www.registrars.kent.edu/home to determine your preregistration entry schedule.
- **Registration Hold**

Students placed on registration hold will not be permitted to register for classes until the conditions of the hold are met.

VRR – You will be cued to contact the office that placed you on hold before registering.

WFS – You may view your holds on the Holds link.
- **The Section Of The Course You Requested Is Restricted (VRR and WFS)**

These course sections are restricted to students who meet certain conditions. Check the subject and section memo notes carefully to see if you qualify to enroll in these courses. If you have any questions about the restrictions for the section, contact the academic department or Regional Campus registration office that offers the course for more information. If you believe you qualify to enroll but still are restricted, contact the registration office at the campus where you are enrolled during normal business hours for assistance. If you obtain special permission and are authorized to register by the department or Regional Campus registration office, **remember that obtaining permission or authorization does NOT enroll you for the course. You must register after receiving permission or authorization.**
- **Permission From The Department Is Required (VRR and WFS)**
- **Permission From The Instructor Is Required (VRR and WFS)**

Students wishing to register for sections of these courses should contact the department or Regional Campus registration office offering the course for permission to enroll prior to attempting to register. If permission is received, students must register for those sections prior to published deadlines. Departments/Regional Campus registration offices will issue permission online using the Student Information System. **Remember, obtaining permission or authorization does NOT enroll you for the course. You must register after receiving either permission or authorization.**
- **This Section Is Closed (VRR and WFS)**

You are advised to select either an alternate section offered at another time or select an alternate course with an open section. You may contact the department or Regional Campus registration office that offers the course to determine if other options may be available. You may check course availability by using the Voice Response Information System, Step 7 or the Offered Course Sections link on Web for Students.
- **This Section Is Canceled (VRR and WFS)**

You may select another section or course. The section you originally requested as published in the Schedule of Classes has since been canceled. You may check course availability by using the Voice Response Information System, Step 7 or the Offered Course Sections link on Web for Students.
- **The Section You Requested Requires A Corequisite (VRR and WFS)**

The section you requested requires that you also register for the corequisite course or section. You may find the required corequisite for the course you are requesting in the section memo notes in the Schedule of Classes. You must then request and register for the

corequisite. Failure to do so will result in the original request being dropped from your schedule. Likewise, you may not drop one corequisite without dropping the other. Failure to do so will result in the dropped corequisite being re-added to your schedule.

- **This Section Requires A Prerequisite Which You Have Not Met (VRR and WFS)**

You have not completed nor are you currently enrolled for the prerequisite for this course. You may find the required prerequisite for the course you are requesting in the subject and section memo notes in the Schedule of Classes. Transfer students should check their transfer evaluation report for verification of transfer course equivalencies that may satisfy prerequisites. If you believe you qualify to enroll but still receive the prerequisite required message, contact your college/Regional Campus registration office at the campus where you are enrolled during normal business hours for assistance.
- **The Class You Requested Will Exceed Your Credit Hour Maximum (VRR and WFS)**

The request you are making will result in a credit-hour overload. You should either drop another course to allow room or contact your college/Regional Campus registration office for information regarding overload permission.
- **Voice Response Registration Is Not Available For This Section (VRR)**
- **Add Function Not Allowed For This Course (WFS)**

This section may be offered in a session for which the registration deadline has passed or this section is not available for adding through Voice Response or Web for Students. Contact the registration office at the campus where the course is offered during normal business hours for assistance.
- **You Have Requested Another Section Of This Course That Is Already On Your Schedule (VRR and WFS)**

Normally you may register for only one section of a course per semester. Contact the Kent Campus Office of the University Registrar or Regional Campus registration office that offers the course for further information.
- **Time Conflict (VRR and WFS)**

The course you are requesting will create a time conflict. Check your schedule and drop the course in conflict before adding this course or come to the registration office at the campus where you are enrolled to have the time conflict overridden and the second course added.
- **Variable/Alternate Hours**

The course is authorized for either variable or alternate hours.

VRR – You will be prompted to enter the number of hours in which you are intending to register.

WFS – You will receive a message on the Drop/Add Classes page indicating you have registered for a course that has variable/alternate credit. Use the Change Section Option link to change the credit hours.
- **Waitlist**

VRR – If you have any questions concerning waitlist please contact the department offering the course or go to Web for Students to add yourself to a waitlist.

WFS – If you receive the message 'Registration is not open for this class, if you want to waitlist this class, please change the action to "Waitlist", you may choose to place yourself on the waitlist. Select "Waitlisted" from the drop down box and then click submit. You will receive the message 'You have course(s) on the waitlist. Please check with the department of the course that is waitlisted for the status of the waitlist'.

Step-by Step Voice Response Registration Process

If you have trouble registering, see the Explanation of Error Messages page or contact the Registration Office at the campus where you are enrolled for assistance.

| STEP 1 | <p>CALL THE KENT STATE UNIVERSITY VOICE RESPONSE INFORMATION SYSTEM: ON-CAMPUS CALL22378 (using a campus phone) LOCAL CALL.....330-672-2378 LONG DISTANCE CALL.....1-330-672-2378</p> <p style="text-align: right;">Read the pages on registration information before you call.</p> | | | | | | | | | | |
|--|---|---------------------------------|------------------------|---------------------------------|---------------------------|----------------------------------|----------------------------|--|-----------------------|--|--|
| 2 | <p>AT THE MAIN MENU: PRESS 1 FOR THE REGISTRATION SYSTEM. PRESS 2 FOR STUDENT ACCOUNTS. PRESS 3 FOR STUDENT FINANCIAL AID. PRESS 4 FOR GRADES. PRESS 9 TO END CALL.</p> | | | | | | | | | | |
| 3 | <p>ENTER THE CODE FOR THE CAMPUS WHERE YOU WISH TO ENROLL: You may select only one campus at a time.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">1 KENT CAMPUS</td> <td style="width: 33%;">4 GEAUGA CAMPUS</td> <td style="width: 33%;">7 TRUMBULL CAMPUS</td> </tr> <tr> <td>2 ASHTABULA CAMPUS</td> <td>5 SALEM CAMPUS</td> <td>8 TUSCARAWAS CAMPUS</td> </tr> <tr> <td>3 EAST LIVERPOOL CAMPUS</td> <td>6 STARK CAMPUS</td> <td>9 LCCC PARTNERSHIP PROG.</td> </tr> </table> | 1 KENT CAMPUS | 4 GEAUGA CAMPUS | 7 TRUMBULL CAMPUS | 2 ASHTABULA CAMPUS | 5 SALEM CAMPUS | 8 TUSCARAWAS CAMPUS | 3 EAST LIVERPOOL CAMPUS | 6 STARK CAMPUS | 9 LCCC PARTNERSHIP PROG. | |
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| 3 EAST LIVERPOOL CAMPUS | 6 STARK CAMPUS | 9 LCCC PARTNERSHIP PROG. | | | | | | | | | |
| 4 | FOLLOW THE VOICE PROMPT TO SELECT THE APPROPRIATE REGISTRATION TERM. | | | | | | | | | | |
| 5 | <p>ENTER YOUR NINE-DIGIT KENT STATE UNIVERSITY IDENTIFICATION NUMBER:</p> <p>_____ - _____ - _____</p> | | | | | | | | | | |
| 6 | <p>ENTER YOUR PERSONAL IDENTIFICATION NUMBER (PIN). Initially, this is a randomly generated six-digit number that would have been forwarded to you via your official Kent State University email account shortly after your being admitted to the university. If you so choose, or if you've had your PIN reset, you may change your PIN by selecting any combination of six-digits; as long as they are not your date of birth. Be sure to retain this number for future voice response and Web For Students transactions. If you are reenrolling at the university and do not know your existing PIN, please call 330-672-3131 for assistance.</p> | | | | | | | | | | |
| 7 | <p>ENTER REGISTRATION INFORMATION IN THE FOLLOWING FORMAT:</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left;">REQUEST CODE</th> <th style="text-align: left;">CALL NUMBER</th> </tr> </thead> <tbody> <tr> <td>PRESS 1 TO ADD A COURSE.</td> <td>_____</td> </tr> <tr> <td>PRESS 2 TO DROP A COURSE.</td> <td>_____</td> </tr> <tr> <td colspan="2">PRESS 3 TO LIST YOUR SCHEDULE. (ALWAYS list your schedule before exiting the Voice Response Registration System.)</td> </tr> <tr> <td colspan="2">PRESS 4 TO CHECK FOR COURSE AVAILABILITY.</td> </tr> </tbody> </table> <p>IF YOU WISH TO REGISTER FOR COURSES AT ANOTHER CAMPUS: PRESS 9 TO RETURN TO THE MAIN MENU, THEN PRESS 1 TO ENTER THE REGISTRATION SYSTEM AGAIN. Audit and elective pass-fail grading options may be requested by accessing Web for Students from FlashLine at http://flashline.kent.edu or at www.wfs.kent.edu or in-person at the registration office at the campus where you are enrolled. See General Information pages for dates and details.</p> | REQUEST CODE | CALL NUMBER | PRESS 1 TO ADD A COURSE. | _____ | PRESS 2 TO DROP A COURSE. | _____ | PRESS 3 TO LIST YOUR SCHEDULE. (ALWAYS list your schedule before exiting the Voice Response Registration System.) | | PRESS 4 TO CHECK FOR COURSE AVAILABILITY. | |
| REQUEST CODE | CALL NUMBER | | | | | | | | | | |
| PRESS 1 TO ADD A COURSE. | _____ | | | | | | | | | | |
| PRESS 2 TO DROP A COURSE. | _____ | | | | | | | | | | |
| PRESS 3 TO LIST YOUR SCHEDULE. (ALWAYS list your schedule before exiting the Voice Response Registration System.) | | | | | | | | | | | |
| PRESS 4 TO CHECK FOR COURSE AVAILABILITY. | | | | | | | | | | | |
| 8 | <p>TO HEAR FEE PAYMENT AND PAYMENT DEADLINE INFORMATION: PRESS 9 TO RETURN TO THE MAIN MENU, THEN PRESS 2 FOR STUDENT ACCOUNTS AND PAYMENT BY CREDIT CARD.</p> | | | | | | | | | | |
| 9 | <p>TO EXIT THE VOICE RESPONSE INFORMATION SYSTEM: PRESS 9 TO END CALL.</p> | | | | | | | | | | |

Course Withdrawal Process

PLEASE NOTE: Only individual course withdrawals may be processed, by published deadlines. Follow the Voice Response Information System steps below OR access Web for Students from FlashLine at <http://flashline.kent.edu> or at wfs.kent.edu. To withdraw from all your classes (“exit”) for a summer session, contact your college, school or Regional Campus registration office at the campus where you are enrolled

| | | | | | | | | | | |
|--------------------------------|--|---------------------------------|------------------------|--------------------------|---------------------------|-----------------------|----------------------------|--------------------------------|-----------------------|---------------------------------|
| STEP 1 | <p>CALL THE KENT STATE UNIVERSITY VOICE RESPONSE INFORMATION SYSTEM:</p> <p>ON-CAMPUS CALL22378 (using a campus phone)</p> <p>LOCAL CALL.....330-672-2378</p> <p>LONG DISTANCE CALL..... 1-330-672-2378</p> <p style="text-align: right;">Read the course withdrawal information on page 13 before you call.</p> | | | | | | | | | |
| 2 | <p>AT THE MAIN MENU: PRESS 1 FOR THE REGISTRATION SYSTEM. PRESS 9 TO END CALL.</p> | | | | | | | | | |
| 3 | <p>ENTER THE CODE FOR THE CAMPUS OF THE COURSE YOU WISH TO DROP: You may select only one campus at a time.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">1 KENT CAMPUS</td> <td style="width: 33%;">4 GEAUGA CAMPUS</td> <td style="width: 33%;">7 TRUMBULL CAMPUS</td> </tr> <tr> <td>2 ASHTABULA CAMPUS</td> <td>5 SALEM CAMPUS</td> <td>8 TUSCARAWAS CAMPUS</td> </tr> <tr> <td>3 EAST LIVERPOOL CAMPUS</td> <td>6 STARK CAMPUS</td> <td>9 LCCC PARTNERSHIP PROG.</td> </tr> </table> | 1 KENT CAMPUS | 4 GEAUGA CAMPUS | 7 TRUMBULL CAMPUS | 2 ASHTABULA CAMPUS | 5 SALEM CAMPUS | 8 TUSCARAWAS CAMPUS | 3 EAST LIVERPOOL CAMPUS | 6 STARK CAMPUS | 9 LCCC PARTNERSHIP PROG. |
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| 5 | ENTER YOUR NINE-DIGIT KENT STATE UNIVERSITY IDENTIFICATION NUMBER: _ _ _ _ _ - _ _ _ _ - _ _ _ _ _ | | | | | | | | | |
| 6 | ENTER YOUR PERSONAL IDENTIFICATION NUMBER (PIN). Initially, this is a randomly generated six-digit number that would have been forwarded to you via your official Kent State University email account shortly after your being admitted to the university. If you so choose, or if you’ve had your PIN reset, you may change your PIN by selecting any combination of six-digits; as long as they are not your date of birth. Be sure to retain this number for future voice response and Web For Students transactions. If you are reenrolling at the university and do not know your existing PIN, please call 330-672-3131 for assistance. | | | | | | | | | |
| 7 | <p>→ PRESS 2 TO DROP A COURSE.</p> <p>Press 1 if you are withdrawing from all of your courses (“exiting”).</p> <p>Please note: Only individual course withdrawals may be processed through the Voice Response Information System. To withdraw from all your courses (“exit”) for a summer session, contact your college, school or the Regional Campus registration office at the campus where you are enrolled.</p> <p>OR</p> <p>Press 2 to continue processing your course withdrawal.</p> <p>You will hear information reminding you that withdrawing from courses may affect your financial aid or degree progress. Please be sure to check with the Financial Aid Office 330-672-2972 or your college advising office if you have any questions.</p> <p>→ PRESS 1 TO CONTINUE PROCESSING YOUR COURSE WITHDRAWAL.</p> <p>→ ENTER THE 5-DIGIT CALL NUMBER OF THE COURSE FROM WHICH YOU ARE WITHDRAWING.</p> <p>IF YOU WISH TO WITHDRAW FROM A COURSE AT ANOTHER CAMPUS: PRESS 9 TO RETURN TO THE MAIN MENU, THEN PRESS 1 TO ENTER THE REGISTRATION SYSTEM AGAIN.</p> | | | | | | | | | |
| 8 | <p>→ PRESS 3 TO LIST YOUR SCHEDULE AFTER YOU HAVE COMPLETED YOUR TRANSACTION. (ALWAYS list your schedule before exiting the Voice Response Registration System. Only courses in which you are still enrolled will be listed.)</p> | | | | | | | | | |
| 9 | <p>TO EXIT THE VOICE RESPONSE INFORMATION SYSTEM:</p> <p>→ PRESS 9 TO END CALL.</p> | | | | | | | | | |

General Information

■ ADULT SERVICES, OFFICE OF

The Office of Adult Services, located in 227 Michael Schwartz Center, has been established to provide preadmission counseling, general advising, career guidance and support services to all undergraduate adult students on campus, regardless of when they attend classes, and to those undergraduate students who attend only during evening/weekend hours. Regular office hours are 8 a.m.–5 p.m. Monday through Friday. Appointments are necessary for those services requiring a counselor/advisor. Call 330-672-7933. Evening and weekend hours are also available by appointment.

■ AUDIT

An audited course is one in which you do not receive a grade. You are required to make full payment for an audit course. An audit course is not counted for enrollment certification purposes.

Students wishing to take coursework on an audit basis should follow these procedures:

- Access Web For Students from <http://flashline.kent.edu> or at www.wfs.kent.edu.
- On the Student Services Menu, select Registration and Schedule, and then select Drop/Add, to add your class.
- Add your class.
- Select the Change Section Options link.
- Select Audit from the drop down box of the class you wish to take on an audit basis.
- Submit your request. Your request will be processed within two business days. Check your Detailed Student Schedule on Web For Students to confirm your transaction. **The last day to request the audit option when using Web for Students is May 23, 2006, for Intercession; June 15, 2006, for Summer I; June 18, 2006, for Summer II; July 20, 2006, for Summer III.**

OR

- Register for the class using the Voice Response Information System at 330-672-2378.
- Then request the audit grading option **IN-PERSON**, with a photo ID, at the registration office of the campus where you are enrolled (Kent Campus: Office of the University Registrar, Room 108, Michael Schwartz Center. **The last day to request the audit option in-person is May 23, 2006, for Intercession; June 15, 2006, for Summer I; June 16, 2006, for Summer II; July 20, 2006, for Summer III.**

NOTE: If class beginning and/or ending dates are other than the regular session dates for Intercession or Summer I, II, or III 2006, audit deadlines may be different than noted above. For these flexibly scheduled classes, you may determine the audit deadlines by calling the Office of the University Registrar at 330-672-3131 or by accessing Processing Dates for Classes from the Classes link on the Registrar's home page at www.registrars.kent.edu.

■ CHANGE OF ADDRESS

Your address for all information (except payroll and billing) is kept on file in the Student Information System. **Every student must have a permanent address on file.** Address changes may be made by accessing Web For Students from <http://flashline.kent.edu> or at www.wfs.kent.edu.

E-mail: A University-assigned student e-mail account shall be an official University means of communication with all students at Kent State University. **Students are responsible for all information sent to them via their e-mail account.** If a student chooses to forward their University e-mail account, he or she is responsible for all information, including attachments, sent to any other e-mail account. (You may enter an alternate e-mail address by using Web For Students.) **Please check your e-mail often at <http://flashline.kent.edu>.**

■ CLASSROOM ACCESSIBILITY – STUDENTS WITH DISABILITIES

The following classrooms and buildings are inaccessible at this time to students with mobility impairments: ROOM 13 CUNNINGHAM HALL, FRANKLIN HALL and SECOND FLOOR OSCAR RITCHIE HALL. Students who use wheelchairs and/or those with visual or hearing impairments should note that the lecture halls in the Business Administration Building might be inaccessible to them.

Before registering each semester, be sure to ascertain the accessibility of your desired room and building assignments as well as the status of any building renovation projects by contacting Student Disability Services at 330-672-3391 or by visiting each classroom. If you need to schedule a class in which all sections are inaccessible, call Student Disability Services during preregistration.

■ COURSE AVAILABILITY

The university reserves the right to change the time of a course if it is deemed necessary, and it reserves the right to cancel any course from the Schedule of Classes if there is insufficient student demand or if resources are unavailable to offer the course. The university also reserves the right to change academic requirements without notice; however, such a change in requirements should not be to the substantial disadvantage of students during their enrollment.

■ COURSE NUMBERING SYSTEM

The numbering system for courses of study at Kent State University is as follows:

- 10000s = Freshman level
- 20000s = Sophomore level
- 30000s = Junior level
- 40000s = Senior level
- 50000s and above = Graduate level

■ COURSE WITHDRAWAL

Course withdrawal is permitted subject to the deadlines below. No approval is required to withdraw from a course.

| | |
|--------------------|-------------------------|
| Intercession | May 24 – June 2, 2006 |
| Summer I | June 16 – July 3, 2006 |
| Summer II | June 19 – July 16, 2006 |
| Summer III | July 21 – Aug. 7, 2006 |

To withdraw from a course, do the following:

1. Access Web For Students from <http://flashline.kent.edu> or at www.wfs.kent.edu or use the Voice Response Information System at 330-672-2378 and press 1 at the main menu for the Registration System. Then simply follow the directions to complete your withdrawal transaction.
2. A "hold" on your record will prevent you from processing a course withdrawal until all holds are cleared.
3. View your Detailed Student Schedule on Web For Students to make sure you have withdrawn from the course. If you are using the Voice Response Registration System, list your schedule before exiting. On the VRR system, only courses in which you are enrolled will be listed.

NOTE: If class beginning and/or ending dates are other than the regular session dates for summer 2006, course withdrawal deadlines may be different than noted above. For these flexibly scheduled classes, you may determine the course withdrawal deadlines by calling the Office of the University Registrar at 330-672-3131 or by visiting www.registrars.kent.edu and accessing Processing Dates for Classes from the Classes link on the home page.

Important Information

- Students will receive a grade of W for courses dropped during the course withdrawal period. There is no charge to process a course withdrawal.
- Course withdrawal may impact financial aid eligibility and/or degree progress; therefore, consult with your advisor prior to processing your course withdrawal.
- Any applicable refund will be based solely on the date the course withdrawal transaction is completed on the Voice Response Information System or Web For Students. Please refer to the refund schedule on the Bursar's Office Web site at www.kent.edu/bursar.
- Students who wish to withdraw from **ALL** their courses will **NOT** be permitted to use the Voice Response Information System or Web For Students. You must initiate an Exit Application with your college or Regional Campus office. See University Withdrawal in the General Information section.

General Information

■ CREDIT HOUR OVERLOAD

Students who request more credit hours than permitted by their college/Regional Campus office must have the approval of the dean of their college/Regional Campus. If you receive this message when attempting to register, contact your college/Regional Campus office. Honors students should contact the Honors College. In general, a student may not register for more than six hours in a single five-week summer session; more than 10 hours in an eight-week summer session; more than 10 hours in overlapping summer sessions; or more than 12 hours for all summer sessions combined.

■ ENROLLMENT CERTIFICATION

The enrollment certification definition by credit hour for loan deferments, insurance coverage or any other official certification of enrollment is determined by the University Catalog, as noted below. An audited course is not counted for enrollment certification purposes.

| | Full-time | Three-Quarter-Time | Half-time |
|------------------------|-----------|--------------------|-----------|
| Undergraduate Students | 12 | 9 - 11 | 6 - 8 |
| Graduate Students | 8 | 6 - 7 | 4 - 5 |

Note for Summer Semester: These definitions may be fulfilled by enrollment in one or more sessions within the summer semester.

■ FINAL EXAMS

The final examination for a summer session course is scheduled for the last day of the class.

■ FLEXIBLY SCHEDULED CLASSES

Flexibly scheduled classes begin and/or end on dates that are other than the regular session dates for a term. Deadlines to process a registration, schedule adjustment, course withdrawal or university withdrawal may be different for flexibly scheduled classes than the regular session deadlines. To determine the deadlines for a flexibly scheduled class, visit www.registrars.kent.edu/home and access Processing Dates for Classes from the Classes link on the Registrar home page or call the Office of the University Registrar at 330-672-3131.

■ GRADES

To check your final grades, access Web For Students from <http://flashline.kent.edu> or at www.wfs.kent.edu. Final grades are also available using the Voice Response Information System at 330-672-2378. The dates grades will be available for the summer sessions may be found on the Registrar's Web site at www.registrars.kent.edu/home, click on the Summer Menu tab, and then click on Processing Dates for Grades and Transcripts. If you need an official copy of your term grades, you can order an official academic transcript by following the procedures in the Transcripts section below or contact the Office of the University Registrar at 330-672-3131.

■ GRADUATION APPLICATION INFORMATION

Undergraduate application forms and information may be obtained from your collegial dean's office or the Office of the University Registrar, Room 108, Michael Schwartz Center. (The College of Arts and Sciences has its own application forms, available only from its office. The College of Education's application is available on the web at oss.educ.kent.edu)

All prospective **undergraduate students** must file an application for graduation by the following deadlines:

| | |
|--------------------------|-----------------|
| Aug. 2006 graduate | Dec. 15, 2005* |
| Dec. 2006 graduate | Mar. 15, 2006* |
| May 2007 graduate..... | Sept. 15, 2006* |

*Should the 15th day fall on a weekend, the deadline will be the next business day.

All prospective **graduate students** should obtain and file an application with their college office by the following deadlines:

| | |
|--------------------------|---------------|
| Aug. 2006 graduate | June 16, 2006 |
| Dec. 2006 graduate | Sept. 1, 2006 |
| May 2007 graduate..... | Jan. 19, 2007 |

■ IDENTIFICATION CARDS – THE FLASHcard

All admitted students should come to the FLASHcard Office to be issued an ID (the FLASHcard) prior to their initial registration for classes. Students must possess a valid Approval of Admission from the university and two valid forms of identification to receive a FLASHcard. FLASHcards are required to verify university enrollment; for admittance to athletic, cultural, social events; borrowing library material; and purchasing goods and services on the FLASH-cash debit plan or the Dining Services board plan. Students will have their FLASHcard validated electronically before the beginning of each semester following registration and full or partial payment.

Loss or theft of a FLASHcard should be reported within 24 hours to the FLASHcard Office by calling 330-672-2273, or reporting it in-person at the FLASHcard Office located in the Kent Student Center or any Dining Services location that accepts the Gold Plan, or by visiting www.flashcard.kent.edu. A \$10 charge is assessed for a replacement ID. Transfer of your FLASHcard or use by anyone other than the person to whom it was issued is sufficient reason for disciplinary action.

■ KENT ACADEMIC PROGRESS SYSTEM (KAPS)

Kent State University uses an automated degree audit system, Kent Academic Progress System (KAPS), to assist students in monitoring progress toward completion of their degree requirements. Your KAPS report will reflect progress toward completion of degree requirements in your officially declared program by comparing your completed (including transfer/transient credit), "in progress" and registered coursework with program requirements.

You may review your KAPS report via Web For Students from <http://flashline.kent.edu> or at www.wfs.kent.edu. KAPS reports for available declared or "what if" majors may also be viewed on the web.

■ LATE REGISTRATION

A Late Registration is the initial enrollment (from zero credit hours) for a student once the term has begun. **Students who are not officially registered for a course by published University deadlines should not be attending classes and will not receive credit or a grade for the course.** Registration holds must be cleared prior to registering for classes. Late Registrations may be completed using the Voice Response Information System or Web For Students (accessible from <http://flashline.kent.edu> or at www.wfs.kent.edu) **May 22, 2006, for Intersession; June 12-13, 2006, for Summer I; June 12-14, 2006, for Summer II; July 17-18, 2006, for Summer III**, on a space-available basis, with no late registration fee assessed. **No invoice will be mailed. Access the Bursar's Office Web site at www.kent.edu/bursar for tuition payment deadlines.**

Late Registrations may be completed using the Voice Response Information System or Web for Students on **May 23, 2006, for Intersession; June 14-15, 2006, for Summer I; June 15-18, 2006, for Summer II; July 19-20, 2006, for Summer III**. A nonwaivable \$100 late registration fee will be assessed. All registration holds must be cleared prior to registering for classes. **No invoice will be mailed.** The last day to register is May 23 2006, for Intersession; June 15, 2006, for Summer I; June 18, 2006 for Summer II; July 20, 2006, for Summer III. **Access the Bursar's Office Web site at www.kent.edu/bursar for tuition payment deadlines and any additional late charges that may be assessed.**

■ PASS-FAIL OPTION

Undergraduate students may elect to take certain courses on a pass-fail basis. The purpose of this option is to provide an opportunity for the exploration of a broader range of coursework than is normally included in specific and distributive degree requirements. Students considering this option should be aware that some institutions of higher education do not accept transfer credit taken on a pass-fail basis. In addition, most graduate

General Information

and professional schools prefer that pass-fail credit be kept to a minimum. Students wishing to take coursework on a pass-fail basis should follow these procedures:

- Access Web For Students from <http://flashline.kent.edu> or at www.wfs.kent.edu.
- On the Student Services Menu, select Registration and Schedule and then select Drop/Add, to add your class.
- Add your class.
- Select the Change Section Options link.
- Select Pass-fail from the drop down box of the course you wish to take on a pass-fail grade basis.
- Submit your request. Your request will be processed within two business days, as long as it meets the criteria noted below. Check your Detailed Student Schedule on Web For Students to confirm your transaction. **The last day to request the pass-fail grading option when using Web For Students is May 23, 2006, for Intersession; June 15, 2006, for Summer I; June 18, 2006, for Summer II; July 20, 2006, for Summer III.**

OR

- Register for the course using the Voice Response Information System at 330-672-2378.
- Then, request the pass-fail grading option **IN-PERSON**, with a photo ID, at the registration office of the campus where you are enrolled (Kent Campus – Office of the University Registrar, Room 108, Michael Schwartz Center). **The last day to request the pass-fail grading option in-person is 5 p.m. May 23, 2006, for Intersession; June 15, 2006, for Summer I; June 16, 2006, for Summer II; July 20, 2006, for Summer III.**

NOTE: If class beginning and/or ending dates are other than the regular session dates for Intersession, Summer I, II, or III 2006, pass-fail deadlines may be different than noted above. For these flexibly scheduled classes, you may determine the pass-fail deadlines by calling the Office of the University Registrar at 330-672-3131 or by accessing Processing Dates for Classes from the Classes link on the Registrar's home page at www.registrars.kent.edu/home.

Students electing to take courses under the pass-fail option should consult their advisors for specific instructions and registration procedures. Conditions governing the acceptability of coursework that pertains to all students are:

1. Students must be in good standing. Transfer students admitted on probation and students on academic probation with less than a 2.00 GPA may not elect the pass-fail option.
2. Only one course per semester may be taken under the pass-fail option.
3. The pass-fail option may be used only for nonspecified electives; this option is designed to allow students to explore coursework outside their required courses.
4. Courses listed as available to meet the Liberal Education Requirements (LER) may not be taken pass-fail.
5. Prescribed developmental courses (MATH 10004, SP&A 10001, US 10003, US 10006), ENG 10000 and MATH 10005 may not be taken on a pass-fail basis.
6. Excluded from the pass-fail option are all courses in students' major department or school; all courses used to meet requirements in students' major, minor, field of concentration, supporting area or certification program; and all courses used to meet college or school general requirements.
7. A maximum of 12 hours of pass-fail credit (combined Y [pass] and Z [fail] grades) may be attempted. Courses regularly graded S/U are not counted in this 12-hour maximum. Experimental courses that are Y/Z graded are included in the 12-hour limit.
8. Instructors will not be informed of students' election of the pass-fail option. Regular letter grades of A, B, C and D that are reported by the instructor will be converted to a Pass (Y), and regular letter grades of F, NF, and SF will be converted to a Fail grade (Z).
9. Pass-fail grades will not be used in computing grade point averages.

10. Students changing majors will not have Pass grades changed to regular grades if they have pass-fail credit in that area. The Pass grades will stand, but all further courses in the program must be for regular grading.
11. No change of pass-fail enrollment status is permitted after the final day of formal registration.

■ RESIDENCY STATUS CHANGE FOR TUITION PURPOSES

New students appealing their nonresident status of Ohio at the time of their admission should apply for residency at their admitting office. **Current and former Kent Campus students** wishing to apply for a change in residency status for tuition purposes must file a Request for Resident Classification for Tuition Purposes, along with supporting documentation, at the Office of the University Registrar, Room 108, Michael Schwartz Center. **Regional Campus students** should contact their Regional Campus. Because requests for Ohio residency must be approved prior to the first day of classes of the academic term reclassification is desired, **application materials and all appropriate documentation must be submitted by May 1, 2006, for Summer Semester 2006.** Please note that you are expected to make **full payment** (including nonresident fees) by your appropriate payment due date. Payment deadlines cannot be waived or extended while a student's residency is being reviewed. **Retroactive residency determinations cannot be made for tuition surcharge purposes.** Any student denied classification or reclassification may appeal the denial to the Residency Appeals Committee within fourteen calendar days of their denial notification.

■ RESTRICTING RELEASE OF DIRECTORY INFORMATION

See Student Records, sections d and f.

■ SCHEDULE ADJUSTMENT

Schedule Adjustment is a change to a class schedule for students who have already enrolled in at least one course for that term (one or more credit hours) and is permitted on a space-available basis for summer 2006 **using the Voice Response Information System or Web for Students Feb. 20 – May 23, 2006, for Intersession; Feb. 20 – June 15, 2006, for Summer I; Feb. 20 – June 18, 2006, for Summer II; Feb. 20 – July 20, 2006, for Summer III.** There is no late registration fee for Schedule Adjustments. Be prepared to pay any additional fees incurred. Access the Bursar's Office Web site at www.kent.edu/bursar for tuition payment deadlines and any additional late charges that may be assessed.

Students who are not officially registered for a course by published University deadlines should not be attending classes and will not receive credit or a grade for the course. The last day to register for courses, change credit hours, withdraw from courses without a grade of W being assigned or change the credit/pass-fail/audit grading option is **May 23 2006, for Intersession; June 15, 2006, for Summer I; June 18, 2006, for Summer II; July 20, 2006, for Summer III.** **NOTE:** If class beginning and/or ending dates are other than the regular session dates for summer 2006, schedule adjustment deadlines may be different than noted above. For these flexibly scheduled classes, you may determine the schedule adjustment deadlines by calling the Office of the University Registrar at 330-672-3131 or by accessing Processing Dates for Classes from the Classes link on the Registrar's home page at www.registrars.kent.edu/home. Any applicable refund will be determined by the date the transaction is processed on the Voice Response Information System or Web For Students. Access the Bursar's Office Web site at www.kent.edu/bursar to view the refund schedule.

■ SELECTIVE SERVICE ANNOUNCEMENT

Pursuant to Ohio Law, House Bill 845, all Ohio resident male students between the ages of 18 and 26 not registered with Selective Service must file a statement of Selective Service registration with the Office of the University Registrar. If you have not already registered with Selective Service, you will be contacted regarding your noncompliant status. Failure to comply will result in the assessment of nonresident tuition fees to your account and the cancellation of all state-based financial aid. Further questions may be directed to the Office of the University Registrar.

General Information

■ SOCIAL SECURITY NUMBER, DISCLOSURE OF

University Rule 3342-5-091 requires that all students having a Social Security number provide it to the university. The Social Security number is your student ID number. The student ID number is your primary identifier on all university records concerning you. The student ID number is used within the university in verifying and recording admission, registration, residency, class schedule, grades, class status, financial aid, financial accounts, returned checks, employment records, driver's license, income, veterans records, library cards, collection and disbursements of funds, student loan accounts, health records, academic records and all other records about the students kept by the university.

■ STUDENT RECORDS

Kent State University policy 3342-5-09 provides operational procedures for administering and maintaining student education records in compliance with the Family Educational Rights and Privacy Act of 1974. The general principles of Kent State University's policy, subject to some exceptions, are as follows:

- a. Educational records are defined as those records, files, documents and other materials which contain information directly related to the student and are maintained by a college, school, department, office or other university organizational subdivision, or by a person acting for the university or any of its subdivisions. The term "educational record" includes the official academic record (Office of the University Registrar), advisement records (college or school office) discipline records (Judicial Affairs) and placement bureau records (Career Services).
- b. Students have certain rights of access to this information.
- c. After reviewing their individual file, students may challenge a perceived inaccuracy, misleading statement or other perceived violation of their privacy or other rights.
- d. The university has certain responsibilities to protect this information with the exception of directory information, which includes the student's name, local, permanent and e-mail address, telephone listing, class standing (undergraduate/ graduate; freshman, etc.), enrollment status (full/part-time), major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, high school graduated from and most recent previous educational agency or institution attended.
- e. Parents of dependent students as defined in Section 152 of the Internal Revenue Code of 1954 may have access to their child's records provided they have demonstrated satisfactory evidence of the student's dependent status, and that students be notified of all such requests in advance of compliance; except that release of information regarding their student's financial account to parents of dependent students shall not require notification to the students.
- f. Students may restrict the publication and release of directory information by filing a written request at the Office of the University Registrar or the registration office of the campus you are enrolled, or by accessing the online form from the Student Services Menu on Web For Students, accessible from FlashLine at <http://flashline.kent.edu> or at www.wfs.kent.edu.
- g. The complete policy regarding the collection, retention and dissemination of information about students is available in the Office of the University Registrar.

■ STUDENT RIGHT TO KNOW ACT

In compliance with the Student Right to Know Act, Public Law 101-542, Kent State University provides the following information about completion and graduation rates to current and prospective students and employees.

Six-Year Graduation Rate

The completion or graduation rate for students who entered Kent State University in 1999 on a full-time basis was 45.9 percent. Graduation or completion rates may be impacted by the number of credit hours taken each year, student preparedness to do college-level work, availability of financial aid, balancing of work schedules and scheduling of specific classes.

■ TRANSCRIPTS

Copies of your academic transcript are available, at no charge, by requesting them in one of the following ways:

1. Come to the Office of the University Registrar Service Counter, Room 108, Michael Schwartz Center, with a photo ID.
2. Mail a request to Kent State University, Office of the University Registrar, P.O. Box 5190, Kent, OH 44242-0001, with the information noted below.
3. Fax a request to: 330-672-3867, with the information noted below.
4. Access Web For Students from <http://flashline.kent.edu> or at www.wfs.kent.edu and click on the Student Services link. Under Submit Requests For, click Official Academic Transcript to access the Transcript Request Form.

Information Required for a Transcript Request: Your current name and address, any former name(s), student ID number (Social Security number), dates of attendance, campus(es) attended, the address(es) where the transcripts are to be mailed and your written signature.

Transcripts will be processed upon receipt and will be mailed within two business days. Please allow extra processing time at the beginning and ending of each semester. Specific dates for availability of current semester grades and degrees may be found at www.registrars.kent.edu/home. Select the Classes tab and click on the Processing Dates for Grades and Transcripts. **All financial obligations to Kent State University must be satisfied before a transcript is released.**

■ UNIVERSITY WITHDRAWALS

Registration Cancellation: Students who preregister for Summer Semester 2006, but decide not to attend, must cancel their registrations as early as possible by using the Voice Response Information System or Web For Students and **no later than:**

May 22, 2006, for Intersession

June 13, 2006, for Summer I

June 14, 2006, for Summer II

July 18, 2006, for Summer III

Students who are only registered for flexibly scheduled classes may determine the registration cancellation deadlines by calling the Office of the University Registrar at 330-672-3131 or by accessing Processing Dates for Classes from the Classes link on the Registrar's home page at www.registrars.kent.edu/home.

Any paid registration not canceled as indicated above will be subject to the refund schedule published on the Bursar's Office Web site at www.kent.edu/bursar.

Exiting from the University: Students who leave the university and drop their course load to zero hours for summer 2006 must process a University Exit Application at their collegial/ school/Regional Campus office beginning:

May 23, 2006, for Intersession

June 14, 2006, for Summer I

June 15, 2006, for Summer II

July 19, 2006, for Summer III

All withdrawals processed during the semester are subject to the refund schedule published on the Bursar's Office Web site at www.kent.edu/bursar. Students must complete a University Exit Application

The last date to process a University Exit Application for summer 2006 session is prior to the final examination and prior to the final day of classes for your courses in that session.

NOTE: Dropping or withdrawing to zero hours is considered a university exit. Processing a university Exit Application will drop you from all courses at all campuses for the session(s) indicated on the university Exit Application. If you are registered for flexibly scheduled courses that have already ended, you are not eligible to process a University Exit following these procedures. Please contact your college or Regional Campus advising office to discuss whether other options are available.

Application for Admission

Students seeking undergraduate admission should use one of the forms on pages 18 - 21. Please refer to the following instructions before completing the application or call the Office of Admissions at (330) 672-2444.

Transient

A transient applicant is one who is currently enrolled or active at another college or university and who wishes to take courses for one term. Transient applicants do not hold a baccalaureate degree. Permission of the degree-granting college or university is required through the completion of the form on page 18. A nonrefundable \$10 transient student fee will be assessed for each transient admission.

Instructions

Fill out the form on page 18 and have the applicable section filled out by your college or university. Send completed form to the Admissions Office.

Note: Once your transient application is approved, you must formally register for classes. See registration information beginning on page 7.

Note: The College of Business requires receipt of a transcript for registration in upper-division classes.

Freshman

A freshman applicant is one who has not previously enrolled in a college, university, technical or proprietary school after high school graduation. Freshman applicants may enroll in evening and weekend programs.

Instructions

Fill out the application form on pages 19-20. Send the application plus the following to the Admissions Office:

- \$30 nonrefundable application fee
- An official high school transcript or GED scores and certificate
- ACT or SAT test score results (if less than 21 years of age)

Transfer

A transfer applicant is one who has enrolled in a college, university, technical or proprietary school, but has not completed a baccalaureate degree.

Instructions

Fill out the application form on pages 19-20. Send the application plus the following to the Admissions Office:

- \$30 nonrefundable application fee
- An official transcript from each school attended

Postundergraduate (or Postgraduate)

A postundergraduate applicant is one who holds a baccalaureate or higher degree from any accredited institution and who wishes to take undergraduate-level courses. Postundergraduate applicants may be degree- or nondegree-seeking students.

Instructions

Fill out the application form on pages 19-20. Send the application plus the following to the Admissions Office:

- \$30 nonrefundable application fee
- The official transcript from the institution where you earned your baccalaureate degree. The transcript must clearly identify the degree earned. (Selected majors will require official transcripts from all institutions attended after high school.)

If you intend to seek an additional undergraduate degree, you must also submit official transcripts from EACH institution where you have enrolled in undergraduate coursework.

Graduate Student

Applicants for admission to graduate study as a degree, special nondegree, or transient student must make application on forms provided by one of the following appropriate units. Application may also be made on-line at <https://admissions.rags.kent.edu>

For programs or courses in architecture and environmental design, arts and sciences, communication and information, fine and professional arts, nursing and technology:

Division of Research and Graduate Studies
The Graduate Program Services Office
111 Auditorium Bldg.
330-672-2661

For programs or courses in education:

The Graduate School of Education, Health, and Human Services
308 White Hall
330-672-2576
ehhs.kent.edu

For programs or courses in business administration:

The Graduate School of Management
A310 Business Administration Building
330-672-2282
Online at business.kent.edu/grad

Apply at least six weeks before the opening of the semester in which you plan to begin your work; allow more time if you wish consideration for a graduate appointment or fellowship.

To apply to any of the graduate programs online, go to

<https://admissions.rags.kent.edu>.

NOTE: This is not a registration form. You must register by phone. See page 9.

KENT STATE UNIVERSITY

Undergraduate Transient Admission Application

Deadlines for Filing Application for Admission: Summer Sessions - June 1; Fall Semester - July 1; Spring Semester - December 15. Use this form to apply for undergraduate transient admission (valid for one term of work) at Kent State University. The applicant should fill out this form, then submit it to the dean of the applicant's present college. (For graduate transient admission, apply to the appropriate graduate school.)

To be eligible for admission as a transient student, an applicant must be in good standing and possess an accumulative average of at least a 2.00 on a 4.00 scale.

TO BE COMPLETED BY THE COLLEGE YOU ARE NOW ATTENDING

This is to certify that

Name of student _____
is in good standing and has a 2.00 grade point average or better on a 4.00 scale and is eligible for immediate re-enrollment at

Name of School _____

City _____ State _____
and has permission to enroll as a transient student at Kent State University for the courses listed at right.

Upon enrollment, if a student wishes to take transient work for more than one term, he/she must submit another application. Admission is valid only for the term for which admission is approved. Admitted applicants who do not enroll and wish to apply to a future term must submit a new application.

When properly completed and certified by the dean or the registrar of the student's college or university, please return the entire form to the Admissions Office, Kent State University, P.O. Box 5190, Kent, OH 44242-0001. This form is not applicable for graduates of four-year institutions holding a baccalaureate degree.

Please indicate the student's current class standing. This information is required for reporting to the Ohio Board of Regents.

FRESHMAN SOPHOMORE JUNIOR SENIOR

Signature, Dean of College

Signature, Registrar and Institution Seal

PLEASE PRINT — This form is not to be used for postbaccalaureate or graduate work.

Last Name _____ First Name _____ MI _____

| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|

Social Security Number

Male Female Former Name _____

_____/_____/_____
Date of Birth

Home Address _____

City _____ State _____ Zip _____

County _____ Phone _____

Length of time at present address _____

If less than one year at above address, provide previous address _____

Parent/Guardian/Spouse's Name _____

Parent/Guardian/Spouse's Address _____ City _____

State _____ Zip _____ Country _____ Phone _____

High School Name _____ Location _____ Grad. Year _____

Are you a U.S. citizen? Yes No

Are you a permanent resident of the United States? Yes No

(If no, contact the Admissions Office for the appropriate application materials.)

Permanent Resident Card

Date _____

Number _____

Term Applying

Summer I Session _____ (year)

Summer II Session _____ (year)

Summer III Session _____ (year)

Fall Semester _____ (year)

Spring Semester _____ (year)

You will enter: Full time Part time

Have you ever attended Kent State University? Yes No

If yes, date or term: _____

I understand that admission for enrollment as a transient student is valid only for the term indicated above and should I desire to enroll for more than one term as a transient student, I must reapply at the Admissions Office.

Signature _____ Date _____

College you wish to enter: (Please indicate major)

Arts & Sciences _____ Major

Business Administration _____ Major

Fine and Professional Arts _____ Major

Education _____ Major

College of Nursing _____ Major

School of Technology _____ Major

College of Communication and Information _____ Major

Class: Freshman Sophomore Junior Senior

Please check one of the following:

(In compliance with Executive Order 11246 as Amended and Revised Order No. 4)

Caucasian American (white)

Asian or Pacific Islander

African American (black)

American Indian or Alaskan Native

Hispanic or Latino

Non-U.S. Citizen



Undergraduate Application for Admission

Kent Campus – Freshmen, Transfer and Postundergraduate Students

SECTION 1

Type or print in ink and **complete both sides**.
Applications are processed on a rolling basis.
Application Fee is \$30.

_____|_____|_____|_____|_____|_____|_____|_____|

Social Security # (Leave blank if you don't have a U.S. Social Security #)

Gender Male Female

Legal Name - Last _____ First _____ MI _____

Former Name _____ Birth Date - mm/dd/yy _____

Permanent Home Address _____ Apt. No. _____

City _____ State _____ Zip _____ County _____

(_____) _____
Home Phone

E-mail Address _____

Length of time at the above address _____ Year(s) _____ Months

If less than one year, provide most recent address(es):

City _____ State _____ Length of time at this address _____

City _____ State _____ Length of time at this address _____

Country of citizenship _____ If not U.S., visa type? F1 F2 J1 J2 H Refugee/Asylums Other _____
(Please provide documentation that supports your immigration status)

If permanent resident, card number _____ Date Granted _____
(Please provide documentation that supports your immigration status)

Ethnic information is used for reporting purposes only. Please select one or more as appropriate:

- Caucasian American (White) American Indian or Alaskan Native Hispanic or Latino
- African American (Black) Asian American or Pacific Islander Non-U.S. Citizen

SECTION 2

Next of Kin: Father and Mother Mother Father Spouse Guardian

Did either of your parents graduate from Kent State? Yes No

Name _____

If yes, who? _____
(This info will not be used in the admissions process)

Address _____ City _____ State _____ Zip _____

SECTION 3

I plan to enter Fall Semester Spring Semester Summer Term Year – 20 _____

I am a Freshman Transfer Postundergraduate

I plan to enroll in day classes evening/weekend classes Major area of study _____

I am planning to earn a bachelor's degree at Kent State. Yes No

OFFICE USE ONLY • DO NOT WRITE BELOW

| | | | | | |
|---|--|-----------|--------|------|----------|
| ADM _____ | DFR _____ | RJT _____ | LETTER | DATE | INITIALS |
| <input type="checkbox"/> Prov. <input type="checkbox"/> Prob. | Notes: _____ | | | | |
| Fee: \$ _____ | <input type="checkbox"/> OH Res. <input type="checkbox"/> Non-Res. | | | | |

SECTION 4

| | | |
|------------------------------|---------------------------|---------------------------|
| High School _____ | Month/Year of Grad. _____ | If GED, Date Recv'd _____ |
| School Location - City _____ | State _____ | High School Code _____ |

Unless you've been out of high school three or more years, you must submit ACT or SAT scores prior to enrollment:

| | | |
|-------------------------|-------------------------|-------------------------------------|
| Date you took ACT _____ | Date you took SAT _____ | Date you will take ACT or SAT _____ |
|-------------------------|-------------------------|-------------------------------------|

SECTION 5

While in high school, did you participate in a Postsecondary Enrollment Option program? Yes No

If yes, list the institutions you attended:

NOTE: Upon completion of course work, send official transcripts from each institution to Kent State's Admissions Office.

| Institution | City & State | From/To (Year) |
|-------------|--------------|----------------|
| | | |
| | | |
| | | |

SECTION 6

Have you previously attended classes at the Kent Campus or any Regional Campus of Kent State University? Yes No

If yes, when? _____ If at a Regional Campus, which one? _____

Have you ever been dismissed from Kent State University? Yes No If yes, have you been reinstated? Yes No

Note: If you're a former Kent State student and have not been reinstated, DO NOT use this form. Instead, contact the Kent State college/school you wish to enter.

Have you ever ENROLLED at another college or university since high school graduation? Yes No

If yes, list ALL institutions (including Kent State) below.

DO NOT WRITE IN SHADED AREA

| Institution | City/State | From/To (mm & yy) | Degree Earned (if any) | Code | Trans. Recv'd. | Trans. Off. | Rem. Sent | GPA |
|-------------|------------|-------------------|------------------------|------|----------------|-------------|-----------|-----|
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| CUM GPA: | | | | | | | | |

SECTION 7

Do you have U.S. military service experience? Yes No (For possible college credit, submit form DD214.)

If yes, dates of service (From/To): _____ Home of Record: _____

Are you interested in participating in ROTC? Yes No (Army Air Force)

SECTION 8

Have you ever been convicted of a criminal offense other than a minor traffic violation? Yes No

Are there such charges pending against you at this time? Yes No

Have you ever been dismissed, suspended or placed on probation by a college or university for non-academic reasons? Yes No

If you answered "yes" to any of the above, explain the circumstances on a separate sheet of paper.

By my signature, I attest to the fact that all information given on this application is complete and correct and **ANY OMISSION OR FALSIFICATION WILL RESULT IN DENIAL OF ADMISSION OR IMMEDIATE DISMISSAL**. I also understand the **\$30 APPLICATION FEE IS NONREFUNDABLE** and that this fee is valid for up to one year.

Signature of Applicant _____ Date _____

Note: If you wish the Admissions Committee to consider any additional information, provide it on a separate sheet of paper.

OFFICE USE ONLY

| | | | | | | |
|----------------|--------------------|-----------------|----------|----------|----------|------------|
| GPA _____ | RANK _____ / _____ | HS Trans. _____ | 6 | 7 | F | GED |
| A _____ | E _____ | FL _____ | M _____ | SC _____ | SS _____ | |
| ACT Date _____ | E _____ | M _____ | R _____ | SR _____ | C _____ | W _____ |
| ACT Date _____ | E _____ | M _____ | R _____ | SR _____ | C _____ | W _____ |
| SAT Date _____ | CR _____ | M _____ | WR _____ | ES _____ | MC _____ | Date _____ |
| | | | | | | |



Guest Student Application for Admission

(Type or print in ink and complete both sides)

This application for admission is for individuals who wish to take a limited number of courses and are not interested in earning a degree at this time. To be admitted at the undergraduate level, an applicant must have a high school diploma, a GED certificate, or the equivalent. To be admitted at the graduate level, a baccalaureate degree must have been earned. Guest students may attempt

up to a total of 12 semester hours of Kent State University credit under this admission status. Those wishing to pursue a degree or to continue beyond the 12 semester hour limit must apply for regular admission. Anyone who has been denied admission to a degree program at the university is not eligible for guest student status. Guest students are not eligible for financial aid.

Social Security # [] [] [] [] [] [] [] [] []

Gender Male Female

Legal Name - Last First MI

Former/Maiden Name Birth Date - mm/dd/yy

Permanent Address

City State Zip County

E-mail Address Home Phone ()

Length of time at the above address _____ Years _____ Months

If less than one year, provide most recent address(es):

City State Length of time at this address

City State Length of time at this address

Country of citizenship _____ If not U.S., visa type? F1 F2 J1 J2 H Refugee/Asylums

If permanent resident, provide card number and date granted:

Card Number Date Granted

Ethnic information is used for reporting purposes only (it will not be used in any way to affect an admission decision). Please check one or more as appropriate:

- Caucasian American (White) American Indian or Alaskan Native
 Hispanic or Latino African American (Black)
 Asian American or Pacific Islander Non-U.S. Citizen

I plan to enter Fall Semester Spring Semester Summer Term

Year _____

Please complete both pages

Guest Student Application, cont.

I wish to be admitted as a(n) (check one) undergraduate graduate

I attest that I have (check all that apply):

- earned a baccalaureate degree
- graduated from high school
- obtained a GED certificate
- achieved high school equivalency (explain below)

Name of High School

Graduation or GED Date

High School Address

City

State

I have enrolled at the following colleges or universities (including Kent State University) since high school graduation:

| Institution/Campus | City and State | Dates of Attendance Mo./Yr. | Degree Obtained (if any) |
|--------------------|----------------|--------------------------------|-----------------------------|
| | | | |
| | | | |
| | | | |

- I have never been denied admission to or dismissed from Kent State University.
- I understand that if I am currently enrolled in another institution, it is to my advantage to apply under the transient admission category so credit I earn at Kent State University will be approved for transferability at my home institution.
- By checking this box, I attest to the fact that all information submitted on this application is complete and correct and that any omission or falsification will result in denial of admission or immediate dismissal.

Signature

Date

Shaded area for office use only

Liberal Education Requirements (LER)

The Liberal Education Requirements (LER) are at the core of the university's mission to prepare students to live in today's complex, global society. They broaden intellectual perspectives, foster ethical and humanitarian values, and prepare students for responsible citizenship and productive careers. Through this learning experience, students develop the intellectual flexibility they need to adapt to an ever-changing world. LER courses enable students to:

- Acquire critical thinking and problem solving skills
- Apply principles of effective written and oral communication
- Broaden their imagination and develop their creativity
- Cultivate their natural curiosity and begin a lifelong pursuit of knowledge
- Develop competencies and values vital to responsible uses of information and technology
- Engage in independent thinking, develop their own voice and vision, and become informed, responsible citizens
- Improve their understanding of issues and behaviors concerning inclusion, community and tolerance
- Increase their awareness of ethical implications of their own and others' actions
- Integrate their major studies into the broader context of a liberal education
- Strengthen quantitative reasoning skills
- Understand basic concepts of the academic disciplines

Although not every LER course will address all these goals, learning within the LER as a whole enables students to acquire the tools for living rich and meaningful lives in our diverse society.

Guidelines

1. As part of the requirements for any baccalaureate degree, all students must complete at least 36 semester hours of Liberal Education Requirements distributed as indicated below.
2. Colleges or degree programs may augment the university's minimum Liberal Education Requirements, and they may specify for their students certain courses in fulfillment of the requirements. It is essential, therefore, that students consult the "Catalog" descriptions for their college and degree program.
3. Liberal Education Requirements should normally be completed within the 60 semester hours that immediately follow the first date of the enrollment in a baccalaureate degree program.
4. Courses in the students' major field will not count toward the completion of any Liberal Education Requirements.
5. Honors equivalents shall satisfy Liberal Education Requirements.
6. None of the courses on the Liberal Education Requirements list may be taken pass-fail.

Liberal Education Requirements • Areas and Courses

I. Composition..... 6 hours

| | | | |
|------|--------------|--------|----------------------------------|
| ENG | 10001, 10002 | (3 ea) | College English I, II |
| HONR | 10197, 10297 | (4 ea) | Freshman Honors Colloquium I, II |

II. Mathematics, Logic And Foreign Languages 6 hours

In order to receive credit toward foreign languages, at least two semesters must be taken in the same language.

| | | | |
|------|-------|-----|-----------------------------------|
| MATH | 11008 | (3) | Exploration in Modern Mathematics |
| | 11011 | (4) | College Algebra |
| | 11012 | (3) | Intuitive Calculus |
| | 12001 | (4) | Algebra and Trigonometry |
| | 12002 | (5) | Analytic Geometry & Calculus I |
| | 12011 | (3) | Calculus With Precalculus I |
| | 12012 | (3) | Calculus With Precalculus II |
| | 14001 | (4) | Basic Mathematical Concepts I |

| | | | |
|------|--------------|--------|---|
| | 14002 | (3) | Basic Mathematical Concepts II |
| CLAS | 21201 | (3) | English Words from Classical Elements |
| PHIL | 11009 | (3) | Principles of Thinking |
| | 21002 | (3) | Introduction to Formal Logic |
| ASL | 19201, 19202 | (4 ea) | Elementary American Sign Language I, II |
| CHIN | 15101, 15102 | (4 ea) | Elementary Chinese I, II |
| FR | 13201, 13202 | (4 ea) | Elementary French I, II |
| GER | 11201, 11202 | (4 ea) | Elementary German I, II |
| GRE | 14201, 14202 | (4 ea) | Elementary Classical Greek I, II |
| | 14205, 14206 | (4 ea) | Elementary Modern Greek I, II |
| HEBR | 12101, 12102 | (4 ea) | Elementary Hebrew I, II |
| HRTG | 10101, 10102 | (4 ea) | Elementary Variable Languages I, II |
| ITAL | 15201, 15202 | (4 ea) | Elementary Italian I, II |
| JAPN | 15101, 15102 | (4 ea) | Elementary Japanese I, II |
| LAT | 16201, 16202 | (4 ea) | Elementary Latin I, II |
| PAS | 10101, 10102 | (4 ea) | Elementary Kiswahili I, II |
| | 13201, 13202 | (4 ea) | Elementary Yoruba I, II |
| PORT | 17201, 17202 | (4 ea) | Elementary Portuguese I, II |
| RUSS | 12201, 12202 | (4 ea) | Elementary Russian I, II |
| SPAN | 18201, 18202 | (4 ea) | Elementary Spanish I, II |
| SPED | 19201, 19202 | (4 ea) | American Sign Language I, II |

III. Humanities and Fine Arts 9 hours

At least one course must be selected from the Humanities in Arts and Sciences section, and at least one course must be selected from the Fine Arts in Fine and Professional Arts section. Diversity courses are marked "D." An asterisk (*) indicates primarily domestic or U.S. content.

Humanities in Arts and Sciences

| | | | |
|------|-----------------|--------|---|
| CLAS | D 21404 | (3) | The Greek Achievement |
| | D 21405 | (3) | The Roman Achievement |
| ENG | 21054 | (3) | Introduction to Shakespeare |
| | 22071, 22072 | (3 ea) | Great Books I,II |
| | 22073 | (3) | Major Modern Writers: British and United States |
| HIST | D 11050, 11051 | (3 ea) | History of Civilization I,II |
| | D* 12070 | (3) | History of U.S.: The Formative Period |
| | D* 12071 | (3) | History of U.S.: The Modern Period |
| HON | D 13197, 13297 | (3 ea) | Colloquim: History of Civilization I, II |
| | D* 13397, 13497 | (3 ea) | Colloquim: U.S. History I, II |
| PAS | D 23001 | (3) | Black Experience I: Beginnings to 1865 |
| | D* 23002 | (3) | Black Experience II: 1865 to Present |
| PHIL | D 11001 | (3) | Introduction to Philosophy |
| | D 21001 | (3) | Introduction to Ethics |
| | D 21020, 21021 | (3 ea) | Comp. Religious Thought I, II |

Humanities in Communication and Information Communication Studies

| | | | |
|------|----------|-----|-------------------------------|
| COMM | 15000 | (3) | Intro. to Human Communication |
| | D* 26000 | (3) | Criticism of Public Discourse |
| JMC | D* 20001 | (3) | Media, Power and Culture |

Fine Arts in Fine and Professional Arts

| | | | |
|------|--------------|--------|---|
| ARCH | 10001 | (3) | Understanding Architecture |
| | 10011, 10012 | (3 ea) | Survey of Arch. History I,II |
| ART | 12001 | (3) | Art Survey |
| | 22006 | (3) | Art History I: Ancient and Medieval Art |
| | 22007 | (3) | Art History II: Renaissance to Modern Art |
| | D 22020 | (3) | Art of Africa, Oceania and the Americas |
| DAN | D 27076 | (3) | Dance as an Art Form |
| MUS | 22111 | (3) | The Understanding of Music |
| | D 22121 | (3) | Music as a World Phenomenon |
| THEA | D 11000 | (3) | The Art of the Theatre |

Liberal Education Requirements (LER)

IV. Social Sciences..... 9 hours

Diversity courses are marked "D." An asterisk (*) indicates primarily domestic or U.S. content.

| | | | | |
|------|----|-------|-----|--|
| ANTH | D | 18210 | (3) | Intro. to Cultural Anthropology |
| | | 18420 | (3) | Introduction to Archaeology |
| CACM | D* | 11001 | (3) | Intro. to Conflict Management |
| ECON | | 22060 | (3) | Principles of Microeconomics |
| | | 22061 | (3) | Principles of Macroeconomics |
| GEOG | | 10160 | (3) | Intro. to Geography |
| | D | 17063 | (3) | World Geography |
| | | 17064 | (3) | Geography of U.S. and Canada |
| HONR | D* | 15297 | (3) | Colloquium: American Politics |
| | D | 15397 | (3) | Colloquium: World Politics |
| | D | 15497 | (3) | Colloquium: Comparative Politics |
| | | 21197 | (3) | Colloquium: Principles of Microeconomics |
| | | 21297 | (3) | Colloquium: Principles of Macroeconomics |
| JUS | | 26704 | (3) | Law and Society |
| POL | D | 10004 | (3) | Comparative Politics |
| | D* | 10100 | (3) | American Politics |
| | D* | 10301 | (3) | Diversity in American Public Policy |
| | D | 10500 | (3) | World Politics |
| PSYC | | 11762 | (3) | General Psychology |
| | | 20651 | (3) | Child Psychology |
| | | 21211 | (3) | Psychology of Adjustment |
| | D* | 22221 | (3) | Multicultural Psychology |
| SOC | D* | 12050 | (3) | Intro. to Sociology |
| | D | 22778 | (3) | Social Problems |

V. Basic Sciences..... 6 hours

Beginning "major sequence" courses in Biological Sciences (BSCI 10110 [4], 10120 [4]), Chemistry (CHEM 10060 [4], 10061 [4], 10062 [1], 10063 [1], 10960 [5], 10961 [5]), and Physics (PHY 23101 [5], 23102 [5]) may be substituted for those courses listed below. (Science majors must use a science other than their major to meet this requirement.)

| | | | | |
|------|--|----------------|--------|--|
| ANTH | | 18630 | (3) | Human Evolution |
| BSCI | | 10001 | (3) | Human Biology |
| | | 10002 | (3) | Ecology, Evolution and Society |
| | | 20020 | (5) | Biological Structure & Function |
| CHEM | | 10030 | (3) | Chemistry in Our World |
| | | 10050 | (3) | Fundamentals of Chemistry |
| | | 10052 | (2) | Intro. to Organic Chemistry |
| | | 10053 | (1) | Inorganic & Organic Laboratory (Corequisite 10052) |
| | | 10054 | (5) | Gen. & Elem. Organic Chemistry |
| CS | | 10051 | (4) | Introduction to Computer Science |
| GEOL | | 11040 | (3) | Earth Dynamics |
| | | 11041 | (1) | Earth Dynamics Lab (Pre or Corequisite 11040) |
| | | 11042 | (3) | Earth History |
| | | 11043 | (1) | Earth History Lab (Pre or Corequisite 11042) |
| | | 21062 | (3) | Environmental Geology |
| | | 21080 | (3) | Oceanography |
| PHY | | 11030 | (3) | Seven Ideas That Shook the Universe |
| | | 13001, 13002 | (5 ea) | General College Physics I, II |
| | | 13011, 13012 | (3 ea) | College Physics I, II |
| | | 21040 | (3) | Physics in Entertainment & the Arts |
| | | 21430 or 24001 | (3) | Frontiers in Astronomy or Astronomy |
| PSCI | | 11660, 11661 | (3 ea) | Physical Science |

Total 36 hours

Diversity Requirement

All students must complete a two-course diversity requirement including one course from the diversity list within the LER program (indicated by a D). Please consult the Undergraduate Catalog for a listing of courses that are approved for the second course.

For a listing of diversity courses offered this semester, link to the Schedule of Classes search from the Office of the University Registrar Web site at www.registrars.kent.edu/home. Then select under the Optional Criteria, Diversity, which is located under Section Type.

Transfer Credit, Proficiency Testing and Other Options in Meeting the Liberal Education Requirements

Certain alternatives to formal Kent State coursework may be recognized in the fulfilling of the 36-hour Liberal Education Requirements.

1. Credits earned for specified courses within the Liberal Education Requirements course list through external credit-conferring testing programs, such as the CEEB Advanced Placement and CLEP subject examinations, will be applied toward the fulfillment of the Liberal Education Requirements as appropriate for the specific courses for which credit is received.
2. Courses transferred from accredited postsecondary institutions will be applied toward fulfillment of the Liberal Education Requirements as appropriate for the specific courses for which credit is awarded.
3. The university's Credit-By-Examination (CBE) program may be utilized in fulfillment of Liberal Education Requirements within the conditions, guidelines and policies established for that program and for the course(s) for which credit is sought.
4. Proficiency, as established by placement examinations or other recognized procedures and mechanisms for this purpose, can be used to fulfill Category I and II of the Liberal Education Requirements. For example, students who are placed into ENG 10002 and complete it with a passing grade will have met the Category I Liberal Education Requirements. Similarly, students who are placed at or higher than MATH 11012 or MATH 12002 and complete that course with a passing grade will have successfully completed the mathematics Liberal Education Requirements. It is assumed that students who are placed at and pass the higher level of one of these sequenced courses have also mastered the content of the prerequisite course. While students may meet the requirements of Category I and II through proficiency, minimum hours must be met in Categories III, IV and V. Students meeting Category I and II requirements through proficiency must substitute other courses, which shall be elective, to earn a minimum of 121 hours of appropriate coursework toward a baccalaureate degree.

To fulfill the purposed of general education, any of the above alternatives to the fulfillment of the Liberal Education Requirements by 36 hours of formal coursework at Kent State University must be exercised by the students within the first 60 hours of academic credits earned at and/or transferred to Kent State University.

Students who transfer to the university with more than 45 semester hours of applicable credits (including students with associate's degrees in technology from the Kent State University Regional Campuses or those who transfer to Bachelor-level programs from associate-level technology programs) must exercise such option(s) within the first calendar year of their Kent State University enrollment.

Questions concerning and requests for application of these alternatives to format Kent State University coursework as a means of fulfilling the Liberal Education Requirements shall be addressed to, and will be determined by, the dean of the college or independent school in which the degree program that the students are pursuing is located.

Transfer Module Requirements

Institutional Transfer

The Ohio Board of Regents, following the directive of the Ohio General Assembly, has developed a new statewide policy to facilitate movement of students and transfer credits from one Ohio public college or university to another. The purpose of the State Policy is to avoid duplication of course requirements and to enhance student mobility throughout Ohio's higher education system. Since independent colleges and universities in Ohio may or may not be participating in the transfer policy, students interested in transferring to an independent institution are encouraged to check with the college or university of their choice regarding transfer agreements.

Transfer Module

The new Ohio Board of Regents' Transfer and Articulation Policy established the Transfer Module, which is a specific subset of the entire set of a college or university's general education requirements. The Transfer Module contains 54-60 quarter hours or 36-40 semester hours of specified course credits in English composition, mathematics, fine arts, humanities, social science, behavioral science, natural science, physical science, and interdisciplinary coursework.

A transfer module completed at one college or university will automatically meet the requirements of the transfer module at the receiving institution once the students are accepted. Students may be required, however, to meet additional general education requirements that are not included in the Transfer Module.

See the undergraduate catalog for full text of conditions for transfer admission, responsibilities of students, appeals process and courses. If you need a catalog, call the Office of Summer Sessions at (330) 672-3233.

Transfer Module Areas and Courses

I. Composition..... 6 hours

ENG 10001, 10002 (3 ea) College English I, II

II. Mathematics..... 3 hours

MATH 11011 (4) College Algebra
 11012 (3) Intuitive Calculus
 12001 (4) Algebra and Trigonometry
 12002 (5) Analytic Geometry & Calculus I
 12011 (3) Calculus With Precalculus I
 12012 (3) Calculus With Precalculus II
 PHIL 21002 (3) Introduction to Formal Logic

III. Humanities and Fine Arts 9 hours

At least one course must be selected from the Humanities in Arts and Sciences section, at least one course must be selected from the Fine Arts section.

Humanities in Arts and Sciences

| | | | |
|------|--------------|--------|--|
| CLAS | 21404 | (3) | The Greek Achievement |
| | 21405 | (3) | The Roman Achievement |
| ENG | 21054 | (3) | Introduction to Shakespeare |
| | 22071, 22072 | (3 ea) | Great Books I, II |
| | 22073 | (3) | Major Modern Writers: British and United States |
| HIST | 11050, 11051 | (3 ea) | History of Civilization I, II |
| | 12070 | (3) | History of U.S.: Formative Period |
| | 12071 | (3) | History of U.S.: Modern Period |
| PAS | 23001 | (3) | Black Experience I: Beginnings to 1865 |
| | 23002 | (3) | Black Experience II: 1865 to Present |
| PHIL | 11001 | (3) | Introduction to Philosophy |
| | 21001 | (3) | Introduction to Ethics |
| | 21020, 21021 | (3 ea) | Comparative Religious Thought I,II |

Humanities in Communication and Information Communication Studies

COMM 26000 (3) Criticism of Public Discourse

Fine Arts

| | | | |
|------|--------------|--------|---|
| ARCH | 10001 | (3) | Understanding Architecture |
| | 10011, 10012 | (3 ea) | Survey of Architectural History I,II |
| ART | 12001 | (3) | Art Survey |
| | 22006 | (3) | Art Hist. I: Ancient & Med. Art |
| | 22007 | (3) | Art Hist. II: Renaiss. to Mod. Art |
| | 22020 | (3) | Art of Africa, Oceania and the Americas |
| DAN | 27076 | (3) | Dance as an Art Form |
| MUS | 22111 | (3) | The Understanding of Music |
| | 22121 | (3) | Music as a World Phenomenon |
| THEA | 11000 | (3) | The Art of the Theatre |

IV. Social Sciences..... 9 hours

Six semester hours from two curricular areas and an additional three hours in one of the two chosen curricular areas must be taken.

| | | | |
|------|-------|-----|---------------------------------------|
| ANTH | 18210 | (3) | Intro. to Cultural Anthropology |
| | 18420 | (3) | Introduction to Archaeology |
| CACM | 11001 | (3) | Intro to Conflict Management |
| ECON | 22060 | (3) | Principles of Microeconomics |
| | 22061 | (3) | Principles of Macroeconomics |
| GEOG | 10160 | (3) | Intro. to Geography |
| | 17063 | (3) | World Geography |
| | 17064 | (3) | Geography of United States and Canada |
| JMC | 20001 | (3) | Media, Power and Culture |
| JUS | 26704 | (3) | Law and Society |
| POL | 10004 | (3) | Comparative Politics |
| | 10100 | (3) | American Politics |
| | 10301 | (3) | Diversity in American Public Policy |
| | 10500 | (3) | World Politics |
| PSYC | 11762 | (3) | General Psychology |
| | 20651 | (3) | Child Psychology |
| | 12121 | (3) | Psychology of Adjustment |
| | 22221 | (3) | Multicultural Psychology |
| SOC | 12050 | (3) | Introduction to Sociology |
| | 22778 | (3) | Social Problems |

V. Basic Sciences..... 6 hours

Students must complete at least one of the Basic Sciences Laboratory courses plus any specified prerequisite or corequisite course. Beginning "major sequence" courses in Biological Sciences (BSCI 10110 [4], 10120 [4]), Chemistry (CHEM 10060 [4], 10061 [4], 10062 [1], 10063 [1], 10960 [5], 10961 [5]), and Physics (PHY 23101 [5], 23102 [5]) may be substituted for those courses listed below.

Basic Sciences Laboratory Courses

| | | | |
|------|--------------|--------|--|
| BSCI | 20020 | (5) | Biological Structure and Function |
| CHEM | 10053 | (1) | Inorganic and Organic Laboratory (Corequisite CHEM 10052) |
| GEOG | 11041 | (1) | Earth Dynamics Lab Pre or Corequisite GEOL 11040) |
| | 11043 | (1) | Earth History Lab (Pre or Corequisite GEOL 11042) |
| PHY | 13001, 13002 | (5 ea) | General College Physics I, II |
| | 13011, 13012 | (3 ea) | College Physics I, II |

Basic Sciences Non-Laboratory Courses

| | | | |
|------|-------|-----|--------------------------------|
| ANTH | 18630 | (3) | Human Evolution |
| BSCI | 10001 | (3) | Human Biology |
| | 10002 | (3) | Ecology, Evolution and Society |
| CHEM | 10030 | (3) | Chemistry in Our World |
| | 10050 | (3) | Fundamentals of Chemistry |

Transfer Module Requirements

| | | | |
|------|----------------|--------|---|
| | 10052 | (2) | Intro. to Organic Chemistry (Corequisite CHEM 10053) |
| | 10054 | (5) | Gen. & Elem. Organic Chemistry |
| GEOL | 11040 | (3) | Earth Dynamics |
| | 11042 | (3) | Earth History |
| | 21062 | (3) | Environmental Geology |
| | 21080 | (3) | Oceanography |
| PHY | 11030 | (3) | Seven Ideas That Shook the Universe |
| | 21040 | (3) | Physics in Entertainment & the Arts |
| | 21430 or 24001 | (3) | Frontiers in Astronomy or Astronomy |
| PSCI | 11660,11661 | (3 ea) | Physical Science |

VI. Additional Hours 3 hours

Must be chosen from categories II - V above or COMM 15000 (3), Intro. to Human Communication

Total Transfer Module 36 hours

Transfer Credit, Proficiency Testing and Other Options in Meeting the Transfer Module

Certain alternatives to formal Kent coursework may be recognized in the fulfilling of the 36-hour Transfer Module requirements. See the Undergraduate Catalog for full text of conditions for transfer admission, responsibilities of students, appeals process and courses. If you need a catalog, call the Office of Summer Sessions at (330) 672-3233.

■ WRITING-INTENSIVE COURSE REQUIREMENT

All students must complete at least one upper-division course designated as "writing-intensive" with a grade of C (2.0) or better. Courses that are writing-intensive will have a memo note stating, "This course is writing-intensive." While the intent is that the requirement be fulfilled within the major, students may use a writing-intensive course in another discipline to fulfill the requirement if permitted by the department/school of their major.

**THE
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330-672-1179
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UNIVERSITY
business.kent.edu/grad/emba

The Regional Campus System

The Regional Campus system is a network of seven distinct institutions within the university whose mission includes offering associate's degree programs, first- and second-year courses, selected upper-division and graduate courses and workforce development/continuing education opportunities to students, business and industry and the community. Courses taught at any campus of Kent State University conform to the guidelines listed in the catalog, and faculty on all campuses are approved by their academic departments or schools. For more information about summer courses/programs at any of the Kent State Regional Campuses, call, stop in or visit the specific campus Web site.

The Campuses

Ashtabula Campus
3300 Lake Road West
Ashtabula, OH 44004

www.ashtabula.kent.edu
440-964-3322

Overlooking Lake Erie on state Route 531 and encompassing 125 wooded and grassy acres, the Ashtabula Campus is the northern-most of Kent State University's eight-campus system. Comprised of the Main Hall, the Library and the Technology Building, our facilities house classrooms; engineering, computer, science and health science labs; an auditorium, gymnasium and cafeteria; conference/banquet rooms, and administrative and faculty offices. The grounds include tennis courts, a baseball field, picnic areas and an outdoor stage.

More than 1,500 students receive a university education in a small, liberal arts college environment. The faculty includes nearly 100 full- and part-time instructors (no classes are taught by graduate assistants). Students enjoy the small class sizes and individual attention usually found only at private colleges, while benefiting from all the resources of Kent State University.

Kent State Ashtabula offers five bachelor's degree programs that can be completed on campus in business administration, general studies, justice studies, nursing and technology. It also offers 17 associate degree programs in fields ranging from computer technology and accounting, to early childhood education and human services. All associate degrees can be completed entirely on-site in Ashtabula. Students can also begin the first two years of any of the 272 fields of study offered at Kent State University.

Kent State Ashtabula is also a direct resource to the broader community of Ashtabula and Northeast Ohio. For local businesses, Kent State Ashtabula provides customized workforce training and professional development programs through its Corporate and Community Services Office.

The Campus also contributes to the community's cultural activities with the long-running outdoor Summer Concert Series and the Classical Concert Series. Both of these free series have exposed thousands of people to classical and orchestral music.

East Liverpool
400 E. 4th St.
East Liverpool, OH 43920

www.kenteliv.kent.edu
330-382-7400

Imagine a campus that feels close to home, that is both comfortable and supportive, with small classes and committed faculty. Kent State East Liverpool is that kind of campus, with an average class size of 18 students. It's a full-service university where students can complete both associate degrees and a limited number of bachelor degrees. Those attending the East Liverpool campus receive individual attention and support from both faculty and staff in a unique urban setting.

Kent State East Liverpool prides itself on its outstanding faculty and staff and its sense of community. Students attend classes in both the Main Building and the Mary Patterson Building, both of which have been recently renovated and updated with the most up-to-date technology. Community based projects, diversity programs, community service-learning, discussion groups and other community activities are available to students, as well as access to a campus art gallery, where local artists display their work throughout the year.

General studies courses that are the foundation for nearly 270 baccalaureate programs offered university wide can be completed at the East Liverpool campus. Students can also choose to complete associate degree programs in areas such as accounting, arts and sciences, business management, computer technology, human services, justice studies, legal assisting, nursing, occupational therapy assisting, physical therapy assisting and technical studies. Nearly all coursework leading to selected bachelor degrees in business, human development and family studies, psychology, technology, and justice studies can also be completed at the East Liverpool campus. Whether you're just starting college or working towards an advanced degree, Kent State East Liverpool is a place to form strong bonds with faculty and to contribute to the local community.

Geauga
14111 Claridon Troy Rd.
Burton, OH 44021

www.geauga.kent.edu
440-834-4187

The Geauga Campus, in the heart of Ohio's maple syrup country, is easily accessed from Geauga, Lake, eastern Cuyahoga and northern Portage counties. The campus offers the first two years of most baccalaureate programs and all coursework for the Bachelor of Business Administration in Business Management and the Bachelor of Science in Technology 2+2. Associate's degree programs in accounting, business management, industrial trades, computer and horticulture technologies are available in addition to associate of arts and associate of science degrees. During the summer, many students come home from other colleges to take one or more liberal education classes that transfer easily to the college in which they are enrolled.

The Twinsburg Center of the Kent State Geauga Campus is located at the Twinsburg City Square in the "Old School," near the corner of state Routes 82 and 91, off Interstate 480 (8997 Darrow Rd., Twinsburg, Ohio 44087; 330-487-0574). The Twinsburg Center offers the first two years of most bachelor degree programs such as Business Management, General Studies and Technology. Classes for associate degrees in Arts and Sciences, Business Management Technology, Emergency Medical Technology and Industrial Trades Technology are also offered.

Many students begin their coursework in one of Kent State's 270 bachelor degree programs at the Twinsburg Center, which is conveniently located just twenty minutes from the Kent Campus. During the summer, Northeast Ohio students take general courses at the Center. Optimal class size, a friendly learning environment and a full range of academic services close to home are just a few of the many reasons over 300 students choose to attend the Twinsburg Center.

Salem
2491 St. Rt. 45 South
Salem, OH 44460

www.salem.kent.edu
330-332-0361

The Salem Campus is situated just south of the city of Salem in Columbiana County. The rural campus features a man-made lake and a 25-acre outdoor classroom and nature walk. The campus building includes classrooms, laboratories, a library, a bookstore and an academic center offering a range of student services.

Salem's various associate degree programs include accounting, business management, Information Technology for Administrative Professionals, computer technology, early childhood education, horticulture, human services and radiologic technology. Students can also complete the associate of science degrees at Kent State Salem as well as an associate degree in business management technology through a weekend college program.

Kent State Salem offers six baccalaureate degrees or students can begin their baccalaureate studies at Salem and complete one of Kent State's 270 bachelor degree programs at the Kent Campus. A full range of liberal education requirement offerings allows students in most majors to complete the first two years at Salem, in an environment that values small classes, strong teaching and collaborating towards student success.

The Regional Campus System

Stark
6000 Frank Ave., NW
North Canton, OH 44720

www.stark.kent.edu
330-535-3377 - Kent/Akron
330-499-9600 - Canton

Located on 200 beautiful acres in Jackson Township, just five minutes from the Akron Canton Airport, the Stark Campus is Kent State University's largest regional campus, serving nearly 5,500 students each year. The physical plant of this comfortable liberal arts college consists of six major buildings, including the new Campus Center, which opened in 2004.

Kent State Stark provides the academic resources of a major university in the North Canton area. Students can begin coursework toward any of Kent State's 272 undergraduate programs. In addition to associate degrees, Kent State Stark offers bachelor degrees in seven majors and a Master of Business Administration degree. Nearly 90 percent of Kent State Stark's full-time faculty hold the highest academic credentials in their field. The dedicated professors work closely with students, helping them to achieve success inside the classroom and beyond.

The Office of Corporate and Community Services helps area professionals reach their career goals through customized employee training, evaluation and research, organizational development consulting, professional development courses and small business counseling. The Professional Education and Conference Center is Northeast Ohio's most technologically advanced meeting, training and events facility. It contains the latest in presentation and communications equipment and can comfortably accommodate from two to 600 guests. There are 12 flexible meetings rooms of various size and design, in addition to a five-star restaurant, complete with an executive chef and staff.

Each season the campus offers more than 50 cultural arts events, including the well-known Featured Speakers Series, providing students and the community the opportunity to hear international experts discuss diverse and educational topics. Throughout Kent State Stark's 60-year history, it has proven to be a true supporter of Stark County with a commitment to serving as a partner and leader.

Trumbull
4314 Mahoning Ave., NW
Warren, OH 44483

www.trumbull.kent.edu
330-847-0571

The Trumbull Campus is located just off the Route 5 Bypass on state Route 45 (Mahoning Avenue) in Warren. It is within easy commuting distance for all Trumbull and Mahoning County residents as well as those in Ashtabula and Portage Counties in Ohio and Mercer County in Pennsylvania.

Kent State Trumbull offers a wide variety of courses leading to bachelor's and associate degrees, and certificate programs. Students pursuing degrees in Business Administration (B.B.A.) in Management, English, General Studies, Industrial Technology, Justice Studies and Technology will find both the lower-division (Freshmen/Sophomore) and upper-division (Junior/Senior) coursework available on the Trumbull Campus to complete a bachelor's degree. Students will find the lower division coursework available to begin all Kent State University baccalaureate programs available on the Trumbull Campus with trouble-free transition to the Kent Campus for completion of upper-division classes.

All coursework for the completion of a master's degree in Technology (M.A.) is also available at the Trumbull Campus. High-tech computer labs are continually enhanced with updated hardware and software, while the distance-learning and distributed learning classrooms offer yet another venue for accessible degree completion.

The Workforce Development and Continuing Studies Center at Kent State Trumbull provides noncredit courses, workshops and seminars, as well as professional development and certification programs to the community. A diverse range of on-line coursework is available in such areas as technology, health care administration, and personal finance. By providing high quality professional and technical training programs customized to meet specific company needs, Kent State Trumbull has established a link between training and on-the-job performance.

Tuscarawas
330 University Dr., NE
New Philadelphia, OH 44663

www.tusc.kent.edu
330-339-3391

Kent State Tuscarawas offers 19 associate degrees, six bachelor's degrees and the Master of Technology degree. You can complete the Business Management, General Studies, Justice Studies, Industrial Technology, Nursing and Technology 2+2 bachelor's degrees at Kent State Tuscarawas. The highly acclaimed associate degree in Computer Design and Animation originates from the Tuscarawas Campus and is delivered to the Stark and Kent campuses. The Tuscarawas Campus is the only campus in the Kent system to offer an Associate of Applied Science in Veterinary Technology. The campus' newly constructed 50,000-square-foot Science and Advanced Technology Center provides state-of-the-art laboratory and classroom space for nursing, science and workforce development programs.

Admission

Students interested in attending a regional campus can obtain an admission form from any of the campuses or from the Office of the Executive Dean for Regional Campuses (330-672-2286). Each regional campus has an admissions adviser available to discuss admission requirements, financial aid opportunities and programs with prospective students.

You can obtain an admissions packet by contacting a regional campus. Forms for some campuses are also available online. **Registration is open to the following:**

- Present and former local campus students in good standing.
- Kent State University students from any Kent State campus.
- Transient students from accredited institutions other than Kent State University who complete the following steps: (a) file an Application for Admission, (b) pay a \$10 admission fee and (c) file a "letter of good standing" from the home college or university. The registrar or dean should mail the letter directly to the campus.
- Transfer students from other institutions who have been admitted to Kent State University.
- Graduates of accredited high schools without prior college experience or nongraduates who wish to be admitted as special, nondegree students who have completed admission requirements. Requirements include: (a) an Application for Admission, (b) transcript from the high school which granted the diploma and (c) a \$30 admission fee.
- High school students who have been admitted in the part-time, Early Admission Program of the Honors College.

Special note to students of other colleges and universities: A Kent State regional campus is a great place for you to acquire a few extra credit hours toward your degree. Contact the campus nearest you for transient student admission.

Student Services and Activities

Each regional campus provides a variety of student services. Among the most important are academic advising and information about financial aid and scholarships. For students who qualify, many financial aid opportunities are available, including Federal Perkins Loans, the Ohio Instructional Grant Program, the Federal Pell Grant Program and other special aid programs. Financial help may also be available through the Federal Work-Study Program or through other part-time job opportunities. Local employers often seek part-time help through regional campus offices.

While each campus has scholarship funds available, the amount and number of scholarships and the requirements for them vary considerably. All of the campuses also have funds available for short-term loans. Because of the variety in number and character of those programs, interested students should contact the financial aid office of the campus they wish to attend.

The Regional Campus System

Developmental courses in such subjects as mathematics, reading, and writing are available at each campus for students whose Compass test scores indicate they need to sharpen their skills. Enrolling in these courses before undertaking full-time study in the fall allows students to prepare themselves better for the reading, writing and mathematical demands of university-level work. Tutors, skill centers and self-help opportunities are also available at some campuses.

Other services and activities at the Regional Campuses include student government, student organizations, academic and placement advising, theatre, music and visual arts programs.

Registering for Classes at Kent State's Regional Campuses

Voice response registration, Web for Students and fee payment are now available for all eight campuses. You can register for classes beginning February 20, 2006, using the Voice Response Registration System. Visit the University Registrar's Website at www.registrars.kent.edu for up-to-date information about course offerings at all campuses.

Parking Information

Department of Public Safety
Parking Services Division
123 Michael Schwartz Center

Office Phone: 330-672-4432
Motorist Assistance Phone: 330-672-4444
Fax: 330-672-4034
parking@kent.edu
<http://www.kent.edu/parking>

In accordance with the Kent State University parking regulations, the vehicles of all students and employees of the university must display a valid parking permit obtained through Parking Services while parked on campus. Those who violate these regulations can be fined or have their vehicles towed.

How to Purchase a Parking Permit

Parking permits will only be sold online through the Parking Services Web site or over the counter during posted dates. Please refer to the Parking Services Web site for further information: <http://www.kent.edu/parking>.

Parking Services will have extended hours during the first week of classes for your convenience.

NOTE: Parking permits can only be purchased through Parking Services and may not be resold to another person. Displaying a lost, stolen, altered or counterfeit permit may result in prosecution.

Kent/Blossom Arts Festivals

The **Kent/Blossom Arts Festivals** offer advanced summer study opportunities in the visual arts, music and theatre. These professionally oriented programs emphasize intensive, individualized study with prominent visiting master artists and resident faculty, including principal members of The Cleveland Orchestra. Students are selected through nationwide competitive auditions, interviews and portfolio reviews.

Kent/Blossom Art

The exchange of creative concepts and techniques drawn from diverse visual media is emphasized in Kent/Blossom Art. Exhibitions of faculty and student work and informal interactions among students and faculty emphasize the exploration of creative ideas and values beyond each student's primary medium. For additional information, contact The School of Art, Room 211, Art Building, 330-672-2192.

Kent/Blossom Music

String, woodwind, horn and piano students develop professional skills through intensive study with visiting master artists, members of The Cleveland Orchestra and University faculty. Rigorous daily coaching and rehearsal schedules culminate in performances on the campus and at Blossom Music Center. Participants also attend open rehearsals and concerts of The Cleveland Orchestra. For additional information, contact Jerome LaCorte, director, Kent/Blossom Music, Room E-101, Music and Speech Center, 330-672-2613, or KBM@kent.edu.

Porthouse Theatre

Performance and production training in the context of a professional summer company are offered through the Porthouse Theatre program. Students work within a ten-week season alongside Equity actors and professional guest directors, designers and technologists. Student involvement is offered at three levels: company members (advanced students with developed training in performance or production), company interns and apprentices. For additional information, contact Rebecca Balogh Gates, managing director, at 330-672-3884 or come to Room B-149, Music and Speech Center.

Building Abbreviations

| | |
|-----------|---|
| AUD | Auditorium |
| AIR | Airport |
| ANX | Gym Annex |
| ART | Art Building |
| BOW | Bowman Hall |
| BSA | Business Administration |
| CDC | Child Development Center |
| CHH | Cunningham Hall |
| CRL | Ceramics Laboratory |
| DVY | Davey Warehouse |
| EWC | Eastway Center |
| FLD | Field House |
| FRH | Franklin Hall |
| HDN | Henderson Hall |
| DHC | DeWeese Health Center |
| ICA | Ice Arena |
| JHN | Johnson Hall |
| KTA | Kent Hall Annex |
| KTH | Kent Hall |
| LCM | Liquid Crystals Material Science Building |
| LIB | Library |
| LKO | Lake/Olson Hall |
| LNC | Lincoln Center |
| LRH | Lowry Hall |
| MAC | Memorial Athletic and Convocation Center |
| McG | McGilvrey |
| MLH | Merrill Hall |
| MOU | Moulton Hall |
| MSB | Mathematical Sciences Bldg. |
| MSC | Michael Schwartz Center |
| MSP | Music and Speech |
| NXH | Nixson Hall |
| ORH | Oscar Ritchie Hall |
| 103RF MSP | Recital Hall (Music & Speech) |
| ROC | Rockwell Hall |
| SFH | Satterfield Hall |
| SMH | Smith Hall |
| SRC | Student Recreation and Wellness Center |
| STC | Student Center |
| STD | Stadium |
| STO | Stopher Hall |
| 104ST MSP | Stump Theater |
| TLH | Taylor Hall |
| TER | Terrace Hall |
| VDN | Van Deusen Hall |
| VNC | Van Campen Hall |
| WLH | Wills Hall |
| WTH | White Hall |
| WMH | Williams Hall |
| WRT | Wright Hall |

Interession Classes

Select from a variety of courses ranging from LERs to graduate courses that have been condensed into a three-week format. Classes meet between May 22 - June 9. Check the schedule of classes for days and times. Due to the intensive nature of the courses, students may register for only one Interession course.

For the most up-to-date Schedule of Classes information, visit the University Registrar's Web site at www.registrars.kent.edu/home, or Web for Students, accessible from FlashLine at <http://flashline.kent.edu> or from www.wfs.kent.edu.

Web for Students, Voice Response registration for Interession courses is February 20 - May 23. Late registrations/schedule adjustments may be made using Web for Students or Voice Response. Registrations will not be accepted after May 23.

Students may withdraw based on the following refund schedule for all Interession classes:

| | |
|------|--------|
| 100% | May 22 |
| 80% | May 23 |
| 65% | May 24 |
| 60% | May 25 |

After May 25, no refunds will be issued. For deadlines regarding course withdrawal and/or exiting the university, refer to the General Information section, pages 13 - 16.

Residence Services

Limited summer housing in residence halls is available. Call Residence Services at 330-672-7000 or 800-706-8941 for additional information, or visit www.res.kent.edu.

Parking Services

Parking permits for the three-week Interession may be purchased from Parking Services. Parking permits for the entire summer will be valid during Interession and may be purchased from Parking Services.

Column Headings

Subject Area = Course ID

Hr. Cr. = Hours Credit

Call Number = Five-digit course call numbers used to register for sections of courses

Days = MTWRFSU – (Note: "R" represents Thursday, "S" represents Saturday, "U" represents Sunday)

Shade = Evening Offering

Activity Type

CLR = Clerkship

FLD = Field Experience

LEC = Lecture

PRA = Practicum

RCT = Recitation

STU = Studio

COL = Colloquium

IND = Individual Investigation

LLB = Combined Lecture Lab

PRL = Private Lesson

SEM = Seminar

WSP = Workshop

DSR = Dissertation

LAB = Laboratory

MST = Master's Thesis

RES = Research

SRP = Sr. Project/Honors Thesis